

AGENDA
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT

DATE: March 12, 2026

TIME: Closed Session – 5:00 P.M.
Regular Session – 6:00 P.M.

PLACE: Woodley Island Marina Meeting Room, 601 Startare Drive, Eureka, CA 95501

How to Observe and Participate in the Meeting:

- **In Person** - Members of the public may observe and participate in the meeting by attending in person at Woodley Island Marina Meeting Room, 601 Startare Drive, Eureka, CA 95501.
- **Virtually** – Members of the public may observe and participate in the meeting virtually using the Zoom platform. Please note that any technical issues, regardless of cause, that prevents or delays public observation or participation via virtual means is not a basis to stop or delay the meeting, and, for this reason, members of the public should prioritize in-person attendance.

Zoom link: <https://us02web.zoom.us/j/6917934402>

Meeting ID: 691 793 4402

One tap mobile

(669) 900-9128, 6917934402#

The Humboldt Bay Harbor, Recreation and Conservation District is committed to providing equal access to all District programs, services, and activities by providing accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board at (707) 443-0801 or by email at mhiley@humboldtby.org

1. Call to Order Closed Session at 5:00 P.M.

2. Public Comment

Note: This portion of the Agenda allows the public to speak to the Board on the closed session items. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Closed Session Agenda. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners.

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3. Move to Closed Session

- a) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Property: Assessor's Parcel Numbers 401-112-021 and 401-112-024, Samoa Peninsula, Humboldt County, California District negotiators: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating party: California Marine Investments LLC. Under negotiation: price and terms of payment.

4. Call to Order Regular Session at 6:00 P.M. and Roll Call

5. Pledge of Allegiance

6. Report on Closed Session

7. Public Comment

*Note: This portion of the Agenda allows the public to speak to the Board on the **various issues NOT itemized on this Agenda.** A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on any item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special interest to the public NOT appearing on the Agenda that are within the subject matter jurisdiction of the Board of Commissioners. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District.*

8. Consent Calendar

- a) Adopt Minutes for Regular Board Meeting on February 12, 2026
- b) Receive District Financial Reports for January 2026
- c) Approve Purchase Order 2378 for Offshore Wind California
- d) Approve Purchase Order 2379 for Express Employment Professionals
- e) Charter Agreement Renewal for Lowell Wallace dba Humboldt Charter Company to Operate a Charter Service at Woodley Island Marina
- f) Charter Agreement Renewal for Jaimoe Kibby dba Humboats Kayak Adventures to Operate a Charter Service at Woodley Island Marina

9. Communications, Reports, and Correspondence Received

- a) Correspondence Received
- b) Executive Director's Report
- c) Staff Reports
- d) District Counsel Report
- e) District Treasurer Report

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- f) District Engineer Report
- g) District Planner Report
- h) Commissioner and Committee Reports

10. Unfinished Business

- a) **Receive Status Update Regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project**

Recommendation: Receive report and provide direction.

Summary: The Board has requested a monthly update regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project. This report will provide an update for March 2026. This month's update will focus on project schedule and a third-party community benefit study.

- b) **Receive a Status Update on the Preliminary Review and Discussion to Amend and Fully Restate Ordinance No. 9**

Recommendation: Receive a status update.

Summary: Through the general operations of the District, current industry practices, user behaviors, local codes, jurisdictional updates and the adoption of new state laws, it becomes necessary from time to time to review and update the Ordinances of the District. Ordinance No. 9 relates to the operations on Woodley Island Marina.

- c) **Receive a Status Update on the Consideration of Adopting Ordinance No. 21, An Ordinance of the Board of Commissioners of the Humboldt Bay Harbor, Recreation and Conservation District Relating to the Prohibition, Storage, and Handling of Offshore Produced Oil on District-Owned Property**

Recommendation: Receive a status update.

Summary: There is substantial evidence that the storing or handling of oil poses a significant risk of spills, adversely affecting District-owned property and posing a danger to the health and safety of people living, working, visiting, and recreating on these and adjacent properties. Such spills can decimate marine life by coating sea birds, marine mammals, and the toxic poisoning of finfish, shellfish, and marine ecosystems, with long-term effects such as reduced reproduction and slow regrowth.

11. New Business

- a) **Consider Adopting Resolution 2026-04, A Resolution Designating the Executive Director and Director of Administrative Services as Authorized Agents for the Purpose of Applying for and Receiving Funds from the Federal Emergency Management Agency (FEMA) and the California Governor's Office of Emergency Services (Cal OES)**

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Recommendation: Staff recommends the Board Adopt Resolution 2026-04 and designate staff as Authorized Agents of the District for a period of 3 years for matters related to federal and state disaster assistance.

Summary: Winter storms that occurred December 2022 through January 2023 significantly impacted District facilities including the Shelter Cover Breakwater and the Redwood Marine Terminal I dock. District Staff has engaged with FEMA/Cal OES through DR-4683-CA for disaster assistance to repair these facilities.

b) Consider Adopting Resolution 2026-05, A Resolution to Authorize the Execution of a Grant Agreement and Accept Funds from the California Department of Fish and Wildlife for Secretariat Services for the Harbor Safety Committee of the Humboldt Bay Area for Fiscal Year 2026-2027

Recommendation: Review and adopt Resolution 2026-06 and authorize the execution and acceptance of the California Department of Fish and Wildlife Grant Agreement No. Q2675051 in the amount of \$23,649.00.

Summary: The California Department of Fish and Wildlife (CDFW) Office of Spill Prevention and Response (OSPR), in compliance with the Lempert-Keene-Seastrand Oil Spill Prevention and Response Act of 1990, established five regional Harbor Safety Committees (HSC) throughout California as described in California Government Code 8670.23. Each HSC is responsible for planning for the safe navigation and operation of tankers, barges, and other vessels within each of California's principal harbors and must produce an annual Harbor Safety Plan (HSP) encompassing all vessel traffic within the harbor. These functions are essential to the consistent achievement of maritime safety and the prevention of major marine oil pollution incidents.

c) Consideration of Initial Fiscal Year 2026-2027 Budget Preparation Schedule

Recommendation: Staff recommends that the Board direct staff to implement the proposed 2026-2027 Fiscal year Budget Preparation Schedule.

Summary: The Budget is prepared annually under the direction of the Executive Director. In accordance with CA Harbors and Navigation Code Section 6093, on or before June 15, the District Board shall estimate and determine the amount of money required by the Harbor District and shall adopt a preliminary budget. Per Section 6093.3, the final budget shall be reported to the Board of Supervisors no later than August 1st.

12. Adjournment