

**AGENDA**  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

**DATE:** **May 8, 2025**

**TIME:** **Closed Session – 5:00 P.M.**  
**Regular Session – 6:00 P.M.**

**PLACE:** **Woodley Island Marina Meeting Room, 601 Startare Drive, Eureka, CA 95501**

**How to Observe and Participate in the Meeting:**

- **In Person** - Members of the public may observe and participate in the meeting by attending in person at Woodley Island Marina Meeting Room, 601 Startare Drive, Eureka, CA 95501.
- **Virtually** – Members of the public may observe and participate in the meeting virtually using the Zoom platform. *Please note that any technical issues, regardless of cause, that prevents or delays public observation or participation via virtual means is not a basis to stop or delay the meeting, and, for this reason, members of the public should prioritize in-person attendance.*

Zoom link: <https://us02web.zoom.us/j/6917934402>  
Meeting ID: 691 793 4402  
One tap mobile  
(669) 900-9128, 6917934402#

*The Humboldt Bay Harbor, Recreation and Conservation District is committed to providing equal access to all District programs, services, and activities by providing accommodations for individuals with qualified disabilities as required under the Americans with Disabilities Act. With 72 hours prior notice, a request for reasonable accommodation or modification can be made. Please contact the Clerk of the Board at (707) 443-0801 or by email at [mhiley@humboldtbay.org](mailto:mhiley@humboldtbay.org)*

*Email Public Comment: To submit public comment to the Board, please email [mhiley@humboldtbay.org](mailto:mhiley@humboldtbay.org); provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact. Any written materials related to an item on this agenda submitted to the Board of Commissioners less than 72 hours prior to the Board meeting and are subject to the Public Records Act, are available for public inspection in the Harbor District office at 601 Startare Drive, Eureka, during regular business hours. Persons wishing to file documentation on any agenda item for the official record must submit an original and seven (7) copies of each document to the Clerk of the Board of Commissioners at the District Office, 601 Startare Drive in Eureka. Documentation includes, but is not limited to, written correspondence, audio and video tapes, maps, photographs, and petitions. Failure*

*to submit the required number of copies will result in the document(s) not being placed in the official record.*

**1. Call to Order Closed Session at 5:00 P.M.**

**2. Public Comment**

*Note: This portion of the Agenda allows the public to speak to the Board on the closed session items. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Closed Session Agenda. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners.*

**3. Move to Closed Session**

a) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Property: Assessor's Parcel Numbers 401-112-021 and 401-112-024, Samoa Peninsula, Humboldt County, California District negotiators: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating party: California Marine Investments LLC. Under negotiation: price and terms of payment.

**4. Call to Order Regular Session at 6:00 P.M. and Roll Call**

**5. Pledge of Allegiance**

**6. Report on Closed Session**

**7. Public Comment**

*Note: This portion of the Agenda allows the public to speak to the Board on the various issues NOT itemized on this Agenda. A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on any item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special interest to the public NOT appearing on the Agenda that are within the subject matter jurisdiction of the Board of Commissioners. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District.*

## **8. Consent Calendar**

- a) Adopt Minutes for March 13, 2025 Regular Board Meeting**
- b) Adopt Minutes for April 10, 2025 Regular Board Meeting**
- c) Receive District Financial Reports for February 2025**
- d) Receive District Financial Reports for March 2025**
- e) Approve Salary Schedules for CalPERS Audit Compliance**
- f) Consider Accepting Application for Filing for Harbor District Permit 2025-03: Long Pond Tidal Wetland Enhancement Project**

## **9. Communications, Reports, and Correspondence Received**

- a) Correspondence Received**
- b) Executive Director's Report**
- c) Staff Reports**
- d) District Counsel Report**
- e) District Treasurer Report**
- f) District Engineer Report**
- g) District Planner Report**
- h) Commissioner and Committee Reports**

## **10. Unfinished Business**

- a) Receive Status Update Regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project**

*Recommendation:* Receive the report and provide direction.

*Summary:* The Board has requested a monthly update regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project. Updates may include the status of grants, budgets, schedules, technical studies, funding opportunities, tasks completed, tasks underway, upcoming tasks, community engagement, and the latest overall project strategy. This report will provide an update for May 2025.

## **11. New Business**

- a) Special Guest Presentation from Ashley Vellis of Humboldt Dockside Market, Humboldt County's Open Air Fish Market**

*Recommendation:* Receive the presentation and offer support or direction as needed.

*Summary:* [Humboldt Dockside Market](#) will open June 7, 2025 from 9:00 A.M. to 1:00 P.M. at the Madaket Plaza in Eureka. Humboldt County's open-air fish market is a project of the North Coast Growers Association in partnership with Ashley's Seafood and offers a unique opportunity for local fishers to showcase their products and offer them directly to our community. Patrons will have many choices in products, processing and packaging.

**b) Consideration of Initial Fiscal Year 2025-2026 Budget Preparation Step 2 - Preliminary Goals for Redwood Marine Terminal I, Redwood Marine Terminal II and Shelter Cove**

*Recommendation:* Staff recommends that the Board direct staff to implement the proposed 2025-2026 Fiscal Year Budget Preparation Schedule and receive a report on the proposed capital expense projects for Redwood Marine Terminal I, Redwood Marine Terminal II and Shelter Cove.

*Summary:* Staff will present the Capital expense projects under consideration for the 2025-2026 fiscal year and the projected costs of each. These items do not include the recurring maintenance and operations costs, which will be presented in the final draft budget brought to the commission for approval in June.

**12. Adjournment**

**DRAFT MINUTES**  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

**March 13, 2025**

The Humboldt Bay Harbor, Recreation and Conservation District met in regular session on the above date, Closed Session met at 5:00 P.M., Regular Session met at 6:00 P.M. at the Woodley Island Marina meeting room, 601 Startare Drive, Eureka, CA 95501.

**CLOSED SESSION – 5:00 P.M.**

**PUBLIC COMMENT:** The following individuals addressed the Commission regarding subject matters on the closed session meeting agenda: No one.

**BUSINESS**

- a)** CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Property: Humboldt County APNs: 506-061-007, 506-061-009, 506-061-010, 506-181-006, 506-181-002, 506-061-006. Agency negotiator: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating parties: JBM Land, LLC. Under negotiation: price and terms of payment.
- b)** CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Property: Humboldt County APN: 506-061-028. Agency negotiator: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating parties: Jeff and Rebecca Meyer. Under negotiation: price and terms of payment.
- c)** CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Property: Humboldt County APNs: 401-031-054-000, 401-031-061-000, 401-112-013-000. Agency negotiator: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating parties: California Redwood Company. Under negotiation: price and terms of payment.
- d)** CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Property: Humboldt County APNs: 401-031-071-000 and 401-112-029-000. Agency negotiator: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating parties: Sniper Enterprises, LLC. Under negotiation: price and terms of payment.
- e)** CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Property: Assessor's Parcel Numbers 401-112-021 and 401-112-024, Samoa Peninsula, Humboldt County, California District negotiators: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating party: California Marine Investments LLC. Under negotiation: price and terms of payment.

**REGULAR SESSION – 6:00 P.M.**

**ROLL CALL**

PRESENT: BENSON  
DALE

KULLMANN  
NEWMAN  
NORTON

ABSENT:        NONE  
QUORUM:       YES

#### **PLEDGE OF ALLEGIENCE**

**REPORT ON CLOSED SESSION:** No reportable action.

**PUBLIC COMMENT:** The following individuals addressed the Commission regarding subject matters not on the regular session meeting agenda: No one.

#### **CONSENT CALENDAR**

- a) Adopt Minutes for February 13, 2025, Regular Board Meeting
- b) Receive District Financial Reports for January 2025

COMMISSIONER NEWMAN MOVED ACCEPT CONSENT CALENDAR ITEMS A-B.

COMMISSIONER DALE SECONDED.

VOICE VOTE WAS CALLED, MOTION CARRIED.

Ayes:       BENSON, DALE, KULLMANN, NEWMAN, NORTON

Noes:       NONE

Absent:      NONE

Abstain:     NONE

#### **COMMUNICATIONS, REPORTS AND CORRESPONDENCE RECEIVED**

- a) Correspondence Received – Letter from J. Kalt and J. Harris related to Agenda Item 11a.
- b) Executive Director's Report
  - I. Executive Director presented Executive Director's report.
- c) Staff Reports
  - I. Staff presented reports.
- d) District Counsel Report
  - I. No report.
- e) District Treasurer Report
  - I. No report.
- f) District Engineer Report.
  - I. No report.
- g) District Planner Report
  - I. District Planner presented a report.
- h) Commissioner and Committee Reports
  - I. Commissioners reported on recent activities and subcommittees.

**Chair Kullmann moved Agenda Item 11c. to before Unfinished Business.**

**Chair Kullmann moved Agenda Item 11e. to 11b.**

**c) Receive Report Regarding the “Green Terminal Roadmap” for the Heavy Lift Marine Terminal Project**

- I. District staff presented the item with Scott Lagueux.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. Rachel Smith commented.
- IV. Chair Kullmann moved the discussion back to the Commission.
- V. Discussion item only, no formal action was taken.

**UNFINISHED BUSINESS**

**a) Receive Status Update Regarding Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project**

- I. District staff presented the item with Shelly Anghera of Moffat & Nichol, Brett Vivyan of GHD and Marc Percher of GHD.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. Sylvia van Royen and Cody Freitas commented.
- IV. Chair Kullmann moved the discussion back to the Commission.
- V. Discussion item only, no formal action was taken.

**NEW BUSINESS**

**a) Receive Report Regarding Planning Study for the Proposed Extension of the Humboldt Bay Trail from Eureka to CR**

- I. Hank Seemann presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. Cody Freitas commented.
- IV. Chair Kullmann moved the discussion back to the Commission.
- V. Discussion item only, no formal action was taken.

**e) Consider Accepting Public Comment via Zoom**

- I. Executive Director presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. Eddie Morgan, Kerry Venegas, Amy Jester, Sylvia van Royen commented.
- IV. Chair Kullmann moved the discussion back to the Commission.
- V. Discussion item only, no formal action was taken.

COMMISSIONER NEWMAN MOVED TO ACCEPT PUBLIC COMMENT DURING REGULAR  
MONTHLY HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT BOARD  
MEETINGS STARTING MAY 8, 2025.

COMMISSIONER BENSON SECONDED.

VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

Ayes: BENSON, KULLMANN, NEWMAN, NORTON

Noes: NONE

Absent: DALE

**b) Consideration of Initial Fiscal Year 2025-2026 Budget Preparation Schedule**

- I. Executive Director presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. No one commented.
- IV. Chair Kullmann moved the discussion back to the Commission.
- V. Discussion item only, no formal action was taken.

**c) ~~Receive Report Regarding the “Green Terminal Roadmap” for the Heavy Lift Marine Terminal Project~~**

Item moved to before Unfinished Business.

**d) Review of Advisory Committees and Consider Changes**

- I. Executive Director presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. No one commented.
- IV. Chair Kullmann moved the discussion back to the Commission.

**ADJOURNMENT – 8:15 P.M.**

APPROVED BY:

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Aaron Newman  
Secretary of the Board of Commissioners

RECORDED BY:

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Mindy Hiley  
Director of Administrative Services

Dear Humboldt Bay Harbor District Board,

I hope this letter finds you well. As we continue to navigate the ever-evolving landscape of virtual communication, I would like to request that the board consider maintaining Zoom access to your meetings moving forward. Also, I request that you add the option to not just observe, but also to participate via Zoom.

Many of us have had the opportunity to experience the convenience and accessibility of virtual meetings. Virtual meetings have also greatly benefited the disability community. Virtual meetings have enabled individuals with disabilities who cannot attend in person due to their disability a way to still fully participate in meetings regardless of location.

The accessibility and flexibility that Zoom provides have allowed for continued collaboration for countless agencies/boards without sacrificing the mission of the organization.

These hybrid options offer participation from those on site. For those using the virtual platform it gives individuals with and without disabilities the opportunity for participation, foster inclusion, and accommodation. Having a Zoom participation option is also a valuable tool for increasing overall attendance and engagement, which in turn supports stronger decision-making and more comprehensive discussions.

By maintaining Zoom access, you can ensure that all board members of all abilities can engage in board meetings, regardless of the barriers they face due to their disability.

Furthermore, I believe that offering both in-person and virtual attendance options would be an essential move, especially as we move into a future where flexible virtual arrangements are becoming the norm. You can also use Zoom's features to record meetings, ensuring transparency and allowing those who are unable to attend can review important discussions later.

I would welcome the opportunity to discuss this proposal further with the board and explore any additional thoughts or concerns you might have. I am confident that maintaining and expanding Zoom access will enhance the board's effectiveness and continue to foster an inclusive and accessible environment for all members.

Thank you for your time and consideration.

A handwritten signature in blue ink that reads "Juliannah Harris".

Sincerely,  
Juliannah Harris  
Assistive Technology Coordinator  
[Juliannah@tilinet.org](mailto:Juliannah@tilinet.org)

**From:** [Chris Mikkelsen](#)  
**To:** [Mindy Hiley](#)  
**Subject:** FW: Please restore remote comments at harbor District hearings  
**Date:** Wednesday, April 2, 2025 11:14:12 AM

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**From:** Jennifer Kalt <jkalt@humboldtwaterkeeper.org>  
**Sent:** Thursday, March 13, 2025 3:20 PM  
**To:** Stephen Kullmann <skullmann@humboldtbay.org>; Craig Benson <ubejum@gmail.com>; Aaron Newman <kay6v71@aol.com>; Greg Dale <gdale574@gmail.com>; Jack Norton <JNorton@humboldtbay.org>  
**Cc:** Chris Mikkelsen <cmikkelsen@humboldtbay.org>  
**Subject:** Please restore remote comments at harbor District hearings

Good afternoon Commissioners,

I am writing to strongly support restoration of remote commenting at your hearings (Agenda Item 11.e.). I am not able to attend this evening due to the lingering terrible influenza virus that has been going around this winter.

I appreciate the District's strong commitment to community engagement as you plan the offshore wind Heavy Lift Terminal. Restoring the community's ability to provide input via Zoom is critical to engage with people who can't make it to your hearings in person.

There are so many reasons people have difficulty attending in person, including lack of transportation, parenting responsibilities, and other barriers. Please show your commitment to community engagement by addressing these barriers in the easiest way possible.

Thanks, Jen

--

Jennifer Kalt, Executive Director  
[Humboldt Waterkeeper](#)  
600 F Street, Suite 3 #810  
Arcata, CA 95521  
(707) 499-3678

**DRAFT MINUTES**  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

**April 10, 2025**

The Humboldt Bay Harbor, Recreation and Conservation District met in regular session on the above date, Closed Session met at 5:00 P.M., Regular Session met at 6:00 P.M. at the Woodley Island Marina meeting room, 601 Startare Drive, Eureka, CA 95501.

**CLOSED SESSION – 5:00 P.M.**

**PUBLIC COMMENT:** The following individuals addressed the Commission regarding subject matters on the closed session meeting agenda: No one.

**BUSINESS**

a) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Property: Assessor's Parcel Numbers 401-112-021 and 401-112-024, Samoa Peninsula, Humboldt County, California District negotiators: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating party: California Marine Investments LLC. Under negotiation: price and terms of payment.

**REGULAR SESSION – 6:00 P.M.**

**ROLL CALL**

PRESENT: BENSON  
DALE  
KULLMANN  
NEWMAN  
NORTON

ABSENT: NONE

QUORUM: YES

**PLEDGE OF ALLEGIENCE**

**REPORT ON SPECIAL CLOSED SESSION:** No reportable action.

**PUBLIC COMMENT:** The following individuals addressed the Commission regarding subject matters not on the regular session meeting agenda: No one.

**CONSENT CALENDAR**

a) Charter Service at Woodley Island Marina  
b) Charter Agreement Renewal for Matt Dallam dba Northwind Charters to Operate a Charter Service at Woodley Island Marina  
c) Charter Agreement Renewal for Tim and Sherry Klassen dba Reel Steel Sportfishing to Operate a Charter Service at Woodley Island Marina

- d) Charter Agreement Renewal for Gary Blasi dba Full Throttle Sportfishing to Operate a Charter Service at Woodley Island Marina
- e) Charter Agreement Renewal for Tony Sepulveda dba Shellback Sport Fishing to Operate a Charter Service at Woodley Island Marina
- f) Consider Accepting Application for Filing for Harbor District Permit 2025-01: Fairhaven Terminal Dock Repair

## COMMUNICATIONS, REPORTS AND CORRESPONDENCE RECEIVED

- a) Correspondence Received – Recognition of President Jimmy Carter read by Greg Dale on this National Day of Mourning.
- b) Executive Director’s Report
  - I. Executive Director presented Executive Director’s report.
  - II. Carol Vander Meer presented on the Peninsula Community Collaborative (PCC)
- c) Staff Reports
  - I. No reports.
- d) District Counsel Report
  - I. No report.
- e) District Treasurer Report
  - III. No report.
- f) District Engineer Report.
  - I. District Engineer presented a report.
- g) District Planner Report
  - I. No report.
- h) Commissioner and Committee Reports
  - I. Commissioners reported on recent activities and subcommittees.

## UNFINISHED BUSINESS

a) **Receive Status Update Regarding Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project**

- I. District Planner presented the item with Adam Wagschal of Moffat & Nichol, Younes Nouri of Moffat & Nichol, Xuying Xng of Moffat & Nichol and Maryam Aboosaber of Moffat & Nichol.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. No one commented.
- IV. Chair Kullmann moved the discussion back to the Commission.
- V. Discussion item only, no formal action was taken.

## NEW BUSINESS

**a) Authorize Submission of a Letter in Support of Proposed Assembly Bill AB472 Authored by Assembly Member Chris Rogers Related to Vital Port Infrastructure State Investment**

- I. Executive Director presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. No one commented.
- IV. Chair Kullmann moved the discussion back to the Commission.

COMMISSIONER DALE MOVED TO SUBMIT A LETTER OF SUPPORT OF PROPOSED ASSEMBLY BILL AB472 RELATED TO VITAL PORT INFRASTRUCTURE STATE INVESTMENT. COMMISSIONER NEWMAN SECONDED.

VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

Ayes: BENSON, DALE, KULLMANN, NEWMAN, NORTON

Noes: NONE

Absent: NONE

Abstain: NONE

**b) Consider Authorizing the Executive Director to Negotiate and Execute a Grant Agreement with the California Energy Commission for the Humboldt Bay Heavy Lift Marine Terminal – Advanced Design and Public Engagement Project**

- I. District Planner presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. No one commented.
- IV. Chair Kullmann moved the discussion back to the Commission.

COMMISSIONER DALE MOVED TO AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A GRANT AGREEMENT WITH THE CALIFORNIA ENERGY COMMISSION FOR THE HUMBOLDT BAY HEAVY LIFT MARINE TERMINAL ADVANCED DESIGN AND PUBLIC ENGAGEMENT PROJECT.

COMMISSIONER NORTON SECONDED.

VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

Ayes: BENSON, DALE, KULLMANN, NEWMAN, NORTON

Noes: NONE

Absent: NONE

Abstain: NONE

**c) Selection of a Professional Consultant and Award of a Professional Services Contract for the EPA Brownfields Community Wide Assessment Grant, EPA Region 9, Award No. BF98T67701**

- I. Executive Director presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. No one commented.
- IV. Chair Kullmann moved the discussion back to the Commission.

COMMISSIONER DALE MOVED TO AWARD A PROFESSIONAL SERVICES CONTRACT FOR THE EPA BROWNFIELDS COMMUNITY WIDE ASSESSMENT GRANT TO TERRAPHASE ENGINEERING.

COMMISSIONER NORTON SECONDED.

VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

Ayes: BENSON, DALE, KULLMANN, NEWMAN, NORTON  
Noes: NONE  
Absent: NONE  
Abstain: NONE

**d) Consideration of Initial Fiscal Year 2025-2026 Budget Preparation Step 1 - Preliminary Goals for Woodley Island Marina, Fields Landing Boat Yard, and Related Dredging**

- I. Executive Director presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. No one commented.
- IV. Chair Kullmann moved the discussion back to the Commission.
- V. Discussion item only, no formal action was taken.

**e) District Draft Audit Received for the Fiscal Year Ending June 30, 2024**

- I. Executive Director presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. No one commented.
- IV. Chair Kullmann moved the discussion back to the Commission.
- V. Discussion Item only, no formal action was taken.

**ADJOURNMENT – 7:40 P.M.**

APPROVED BY:

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Aaron Newman  
Secretary of the Board of Commissioners

RECORDED BY:

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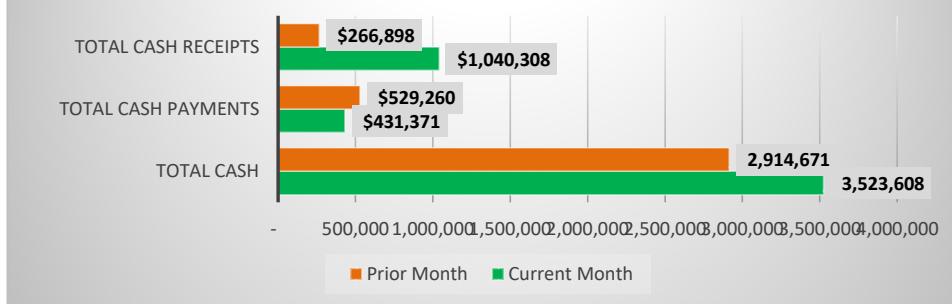
Mindy Hiley  
Director of Administrative Services

## HUMBOLDT BAY HARBOR, RECREATION, AND CONSERVATION DISTRICT

Monthly Cash Flow Analysis

For The Months Ended February 29, 2024 and January 31, 2024

	<u>2/29/24</u>	<u>1/31/24</u>
<b>Account Balances</b>		
Checking	\$ 374,754	\$ 130,169
Savings	1,699,015	1,990,645
County Treasury	1,448,624	792,462
Cash on hand	1,215	1,395
<b>Total Cash</b>	<b><u>3,523,608</u></b>	<b><u>2,914,671</u></b>
Less: Restricted cash for Marina surcharges	(403,868)	(489,187)
<b>Unrestricted Cash</b>	<b><u>3,119,740</u></b>	<b><u>2,425,484</u></b>
Less: Unexpended grant proceeds and Nordic deposits included in cash above	(745,945)	(876,571)
<b>Cash Available (Deficit), excluding Marina surcharges</b>	<b><u>2,373,795</u></b>	<b><u>1,548,913</u></b>
<b>Change in Cash Balance</b>		
Balance, Beginning of Month	\$ 2,914,671	\$ 3,177,033
Monthly Deposits	1,040,308	266,898
Monthly Payments	(431,371)	(529,260)
Balance, End of Month	<u>\$ 3,523,608</u>	<u>\$ 2,914,671</u>
<b>Monthly Expenses Summary</b>		
Significant Individual Expenses:		
Redwood Community Action Agency	\$ 101,718	\$ 165,963
Flagstar Public Funding Loan Payment - Interest only		139,721
Third payroll in month	25,879	
Semi-annual property tax expense	20,330	
Sub-total, Significance/Unusual Expenses	<u>147,927</u>	<u>305,684</u>
General operating expenses and other misc. expense	283,444	223,576
<b>Total Cash Payments</b>	<b><u>\$ 431,371</u></b>	<b><u>\$ 529,260</u></b>
<b>Monthly Deposits Summary</b>		
Significant Individual Revenues:		
CA Energy Commission		\$ 63,497
CalTrans-Office of Clean CA Local Grant	\$ 52,746	
Crowley Wind Services, Inc.		25,000
Property taxes and interest income	674,150	
Nordic Aquafarms, Inc.	55,849	
Sub-total, Significant/Unusual Revenues	<u>782,745</u>	<u>88,497</u>
General revenues	257,563	178,401
<b>Total Cash Receipts</b>	<b><u>\$ 1,040,308</u></b>	<b><u>\$ 266,898</u></b>

**Summary of Cash Activity**

# Humboldt Bay Harbor, Recreation & Conservation Dis

Agenda Item 8c.

## Profit and Loss

July 2024 - February 2025

	TOTAL	JUL 2024 - FEB 2025	JUL 2023 - JUN 2024 (PP)
Income			
47019 Returned Check Charges		105.00	
52708.1 Discount		52.65	280.40
Donations			
46519 Donations - Lighthouse		42.00	5.00
<b>Total Donations</b>	<b>42.00</b>	<b>5.00</b>	
Dredging Revenue			
41318 Dredging Surcharge - T		142,836.34	233,363.23
<b>Total Dredging Revenue</b>	<b>142,836.34</b>	<b>233,363.23</b>	
Fees			
40108 PERMITS-T		2,300.00	6,800.00
40808 Pilotage Services - T		1,171.58	1,951.21
41308 Moorage - T			11.20
41308.1 Poundage - T		1,796.87	4,298.19
41818 Late Charges/Interest - T		35,844.24	69,150.00
41819 Late Charges/Interest - NT		3,570.31	1,015.04
45608 Chevron - Ports O&M - T		16,175.00	32,350.00
<b>Total Fees</b>	<b>60,858.00</b>	<b>115,575.64</b>	
Float Replacement Account			
41418 Float Replacement		44,699.87	73,493.95
<b>Total Float Replacement Account</b>	<b>44,699.87</b>	<b>73,493.95</b>	
Grant Revenue			
Conservation Grants			
45208.3 Conservation Grants, Gov't - T		484,652.57	21,710.03
<b>Total Conservation Grants</b>	<b>484,652.57</b>	<b>21,710.03</b>	
Harbor Grants			
45208.1 Harbor Grants, Gov't - T		412,103.87	2,150,622.99
<b>Total Harbor Grants</b>	<b>412,103.87</b>	<b>2,150,622.99</b>	
<b>Total Grant Revenue</b>	<b>896,756.44</b>	<b>2,172,333.02</b>	
Harbor Surcharge			
40908 Harbor Improvement Surcharge-T		100,245.91	100,061.68
<b>Total Harbor Surcharge</b>	<b>100,245.91</b>	<b>100,061.68</b>	
Interest Revenue			
43108 Interest Income - T		23,041.47	98,467.74
43109 Interest Income - NT		1,136.67	321,434.46
43309 Interest On Del Accts - NT			103.54
<b>Total Interest Revenue</b>	<b>24,178.14</b>	<b>420,005.74</b>	
Other Revenue			
45908 Other Revenue - T		23.10	8.00
45909 Other Revenue - NT		167,130.85	149,943.58

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Profit and Loss

July 2024 - February 2025

	TOTAL	
	JUL 2024 - FEB 2025	JUL 2023 - JUN 2024 (PP)
45911 Other Revenue - Spartina	494,387.12	900,463.75
46008 Recovery of Bad Debt - T	1,000.00	
<b>Total Other Revenue</b>	<b>661,541.07</b>	<b>1,051,415.33</b>
Rent Income		
40218 Slip Rents - T	408,036.81	569,297.12
40318.1 Transient Rentals - T	13,472.75	29,637.26
40518 Equipment Rent - T	2,448.70	3,948.00
40519 Equipment Rent - NT	4,600.00	2,980.00
40709 FL BUILDING SPACE RENT G/NT	31,820.25	
40809 Yard Rent - NT	21,068.00	13,364.40
41108 Rents, Tidelands Leases - T	292,663.90	364,733.49
41309 Storage - NT	32,501.29	70,580.72
41409 Upland Rent - NT	560,941.71	1,000,118.17
41409.2 Redwood Terminal 2 - NMTC	0.00	
<b>Total 41409 Upland Rent - NT</b>	<b>560,941.71</b>	<b>1,000,118.17</b>
<b>Total Rent Income</b>	<b>1,367,553.41</b>	<b>2,054,659.16</b>
Sales		
40119 Concession Sales - NT	4,957.50	6,467.25
<b>Total Sales</b>	<b>4,957.50</b>	<b>6,467.25</b>
Tax Revenue		
43509 Property Tax Revenues	849,917.55	1,426,863.55
45009 Other Federal Tax Revenue	14.19	12.57
<b>Total Tax Revenue</b>	<b>849,931.74</b>	<b>1,426,876.12</b>
Utility Surcharge		
40409 Utility Surcharge - NT	82,129.99	37,417.08
40418 Utility Surcharge, Marina Dock	39,490.96	54,146.58
<b>Total Utility Surcharge</b>	<b>121,620.95</b>	<b>91,563.66</b>
<b>Total Income</b>	<b>\$4,275,274.02</b>	<b>\$7,746,205.18</b>
<b>GROSS PROFIT</b>	<b>\$4,275,274.02</b>	<b>\$7,746,205.18</b>
Expenses		
57018 Bank Service Charges	3,295.48	4,994.59
Accounting/Auditing Services		
52500 Accounting Fees - T	43,321.20	63,780.38
52508 Accounting Fees - NT	15,517.40	23,825.12
<b>Total Accounting/Auditing Services</b>	<b>58,838.60</b>	<b>87,605.50</b>
Advertising & Promotion		
51000 Advertising & Promotion - NT	482.06	1,975.42
51008 Advertising & Promotion - T	881.27	3,323.53
<b>Total Advertising &amp; Promotion</b>	<b>1,363.33</b>	<b>5,298.95</b>

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Profit and Loss

July 2024 - February 2025

	TOTAL	
	JUL 2024 - FEB 2025	JUL 2023 - JUN 2024 (PP)
Bad Debts		
51308 Bad Debts - T	29,650.00	296,633.63
<b>Total Bad Debts</b>	<b>29,650.00</b>	<b>296,633.63</b>
Communications		
51400 Communications - NT	9,363.67	18,862.72
51408 Communications - T	1,379.69	2,054.48
<b>Total Communications</b>	<b>10,743.36</b>	<b>20,917.20</b>
Conference & Meetings		
51500 Conferences & Meetings - NT	13,809.09	21,638.54
51508 Conferences & Meetings - T	467.59	2,043.23
<b>Total Conference &amp; Meetings</b>	<b>14,276.68</b>	<b>23,681.77</b>
Depreciation		
53509 Depreciation - NT		390,308.00
<b>Total Depreciation</b>		<b>390,308.00</b>
Dredging Expense		
55608 Dredging Expense - T	0.00	0.00
56708 Dredging - GT	2,067.50	0.00
56718 Dredging - MT	2,013,383.75	-675.00
<b>Total Dredging Expense</b>	<b>2,015,451.25</b>	<b>-675.00</b>
Dues, Subscriptions & Licences		
51600 Dues & Subscriptions - NT	15,663.38	34,096.47
51608 Dues & Subscriptions - T	1,979.14	7,609.86
<b>Total Dues, Subscriptions &amp; Licences</b>	<b>17,642.52</b>	<b>41,706.33</b>
Elections & Government Fees		
51700 Elections & Prop Tax Assess-NT	27,832.25	77,624.11
51708 Elections & Prop Tax Assess - T	1,829.47	
<b>Total Elections &amp; Government Fees</b>	<b>29,661.72</b>	<b>77,624.11</b>
Engineering Services		
52400 Engineering Fees - NT	57,693.65	154,255.62
52408 Engineering Fees - T	69,994.15	5,071.25
<b>Total Engineering Services</b>	<b>127,687.80</b>	<b>159,326.87</b>
Fuel		
50400 IMPUTED AUTO VALUE G/A (deleted)		1,260.00
51200 Automotive, Fuel- NT	6,813.50	6,106.84
51208 Vessel Fuel	483.20	3,586.42
51218 Automotive, Fuel - T	6,256.97	6,868.46
<b>Total Fuel</b>	<b>13,553.67</b>	<b>17,821.72</b>

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Profit and Loss

July 2024 - February 2025

	TOTAL	
	JUL 2024 - FEB 2025	JUL 2023 - JUN 2024 (PP)
<b>Grant Expenses</b>		
Conservation Grant Expenses		
54408.3 Conservation Grant Exp	0.00	34,749.62
<b>Total Conservation Grant Expenses</b>	<b>0.00</b>	<b>34,749.62</b>
Harbor Grant Expenses		
54408.1 Harbor Grant Exp	943,252.53	2,127,368.16
<b>Total Harbor Grant Expenses</b>	<b>943,252.53</b>	<b>2,127,368.16</b>
Recreation Grant Expenses		
54408.2 Recreation Grant Exp	430,798.21	281,865.96
<b>Total Recreation Grant Expenses</b>	<b>430,798.21</b>	<b>281,865.96</b>
<b>Total Grant Expenses</b>	<b>1,374,050.74</b>	<b>2,443,983.74</b>
<b>Insurance</b>		
51800 Insurance - NT	145,269.78	132,526.99
51808 Insurance - T	18,998.35	19,766.50
<b>Total Insurance</b>	<b>164,268.13</b>	<b>152,293.49</b>
<b>Interest Expense</b>		
55108 Interest Expense - T	256,233.73	185,437.00
55109 Interest Expense - NT	102,039.76	16,737.77
<b>Total Interest Expense</b>	<b>358,273.49</b>	<b>202,174.77</b>
<b>Legal Services</b>		
52300 Legal Fees - NT	63,375.57	114,366.62
52308 Legal Fees - T	7,466.87	22,630.72
<b>Total Legal Services</b>	<b>70,842.44</b>	<b>136,997.34</b>
<b>Maintenance - Equipment</b>		
51209 Automotive, Repairs - NT	6,826.12	12,805.92
52710 Repairs & Maint, Equip - NT	1,258.86	2,971.43
52718 Repairs & Maint, Equip - T	8,623.75	4,996.06
<b>Total Maintenance - Equipment</b>	<b>16,708.73</b>	<b>20,773.41</b>
<b>Maintenance - Facilities</b>		
52708 Repairs & Maint, Facilities - T	37,170.40	148,986.24
52719 Repairs & Maint, Facilities - N	41,383.56	66,427.14
54309 Redwood Terminal 2 Expenses	0.00	
<b>Total Maintenance - Facilities</b>	<b>78,553.96</b>	<b>215,413.38</b>
<b>Maintenance - IT</b>		
57008 Maintenance, IT Equip - T	5,244.61	9,280.70
57009 Maintenance, IT Equip - NT	3,077.21	4,784.65
<b>Total Maintenance - IT</b>	<b>8,321.82</b>	<b>14,065.35</b>

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Profit and Loss

July 2024 - February 2025

	TOTAL	
	JUL 2024 - FEB 2025	JUL 2023 - JUN 2024 (PP)
Maintenance Supplies		
52008 Maintenance Supplies - T	60.63	298.08
52010 Maintenance Supplies - NT	14,321.78	20,188.34
<b>Total Maintenance Supplies</b>	<b>14,382.41</b>	<b>20,486.42</b>
Office Supplies		
51900 Office Supplies - NT	39,982.73	50,263.12
51908 Office Supplies - T	4,525.87	9,131.40
<b>Total Office Supplies</b>	<b>44,508.60</b>	<b>59,394.52</b>
Other Expenses		
53709 Cash Over/Short - NT	120.41	
54405 Other Expenses - Spartina	494,387.12	900,463.75
55418 Other Expenses - T	325.00	
55419 Other Expenses - NT	2,548.00	7,567.67
<b>Total Other Expenses</b>	<b>496,935.12</b>	<b>908,476.83</b>
Other Professional/Outside Serv		
52109 Outside Services, Other - NT	5,294.63	9,156.67
52110 OUTSIDE SERVICES M/A	250.00	
52118 Outside Services, Other - T	-1,571.50	
<b>Total Other Professional/Outside Serv</b>	<b>5,294.63</b>	<b>7,835.17</b>
Payroll Expenses		3.50
50105 Wages - Less Spartina Wages	-52,029.78	
<b>Total Payroll Expenses</b>		<b>-52,026.28</b>
Permits		
51610 Permits - NT	14,794.27	672.67
51618 Permits - T	3,056.00	14,093.00
<b>Total Permits</b>	<b>17,850.27</b>	<b>14,765.67</b>
Personnel Expenses		
Commissioners Fees		
50200 Commissioner's Salaries - NT	21,000.00	
50208 Commissioner's Salaries - T	9,000.00	
<b>Total Commissioners Fees</b>		<b>30,000.00</b>
Contract Temporary Services		
50318 Contract Temporary Services - T	24,509.81	13,518.18
<b>Total Contract Temporary Services</b>	<b>24,509.81</b>	<b>13,518.18</b>
Payroll Burden		
50500 Payroll Benefits, Other - NT	237,180.92	399,296.44
50508 Payroll Benefits, Other - T	67,615.65	117,194.70
6560 Workers' Comp	30,645.29	41,132.08
<b>Total Payroll Burden</b>	<b>335,441.86</b>	<b>557,623.22</b>

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Profit and Loss

July 2024 - February 2025

		TOTAL
	JUL 2024 - FEB 2025	JUL 2023 - JUN 2024 (PP)
<b>Salaries/Wages</b>		
50100 Salaries & Wages - NT	680,132.09	1,030,911.21
<b>Total Salaries/Wages</b>	<b>680,132.09</b>	<b>1,030,911.21</b>
<b>Total Personnel Expenses</b>	<b>1,040,083.76</b>	<b>1,632,052.61</b>
<b>Planning Services</b>		
52200 Planning Fees - NT	31,494.91	46,914.32
52208 Planning Fees - T	6,391.91	-1,473.68
<b>Total Planning Services</b>	<b>37,886.82</b>	<b>45,440.64</b>
<b>Rent Expense</b>		
52600 Rent Expense - NT	756.00	1,256.00
54308 Redwood Terminal 2 Lease Expens	1,623.24	12,200.59
<b>Total Rent Expense</b>	<b>2,379.24</b>	<b>13,456.59</b>
<b>Small Tools</b>		
52800 Small Tools - NT	2,068.54	1,288.30
52808 Small Tools - T	348.06	162.78
<b>Total Small Tools</b>	<b>2,416.60</b>	<b>1,451.08</b>
<b>Utilities</b>		
52909 Utilities - NT	125,899.81	231,467.17
52918 Utilities - T	41,923.76	60,536.08
53000 Water, Sewer, & Refuse - NT	84,379.33	143,065.89
53008 Water, Sewer, & Refuse - T	46,949.12	85,334.54
<b>Total Utilities</b>	<b>299,152.02</b>	<b>520,403.68</b>
<b>Total Expenses</b>	<b>\$6,354,073.19</b>	<b>\$7,482,682.08</b>
<b>NET OPERATING INCOME</b>	<b>\$ -2,078,799.17</b>	<b>\$263,523.10</b>
<b>NET INCOME</b>	<b>\$ -2,078,799.17</b>	<b>\$263,523.10</b>

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Balance Sheet

As of February 28, 2025

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
10000 PETTY CASH ON HAND	150.00
10100 CHANGE FUND ON HAND	300.00
10111 COIN MACHINE FUND	730.00
10200 CASH IN BANK, CHECKING	6,514.02
10200.1 Cash in PNC, Checking	19,941.93
10400 CASH IN COUNTY - FUND 2720	934,789.19
10500 CASH IN COUNTY - FUND 3872	38,176.71
10600.1 Cash in bank, Tariff PNC	368,378.99
10700.1 Cash in bank, Water PNC	9,601.30
10901 UNEXPENDED MARINA SURCHARGES	-1,323,258.68
10902 UNEXP SURCHARGES AVAIL CASH ADJ	0.00
10903 RESTRICTED CASH	1,323,258.68
<b>Total Bank Accounts</b>	<b>\$1,378,582.14</b>
Accounts Receivable	
12000 ACCTS RECEIVABLE	1,266,719.49
<b>Total Accounts Receivable</b>	<b>\$1,266,719.49</b>
Other Current Assets	
11200 US TREASURY BONDS	0.00
12001 OTHER RECEIVABLES	2,390.00
12002 DOUBTFUL ACCOUNTS RECEIVABLE	0.00
12100 ALLOW FOR BAD DEBTS	-34,817.32
12200 TAXES RECEIVBLE	110,000.00
12300 INTEREST RECEIVBLE	1,000.00
12600 Note Receivable - NMTC	0.00
12700 PREPAID EXPENSES	140,479.04
12750 Refunds Receivable	0.00
12800 LEASE RECEIVABLE	0.00
12900 Accounts Receivable FSM	0.00
1499 Undeposited Funds	31.10
<b>Total Other Current Assets</b>	<b>\$219,082.82</b>
<b>Total Current Assets</b>	<b>\$2,864,384.45</b>
Fixed Assets	
14800 SHIPWRECK PROPERTY	50,088.05
14900 DOG RANCH PROPERTY	7,507.70
16999 Combined Expense Pending Transf	0.00

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Balance Sheet

As of February 28, 2025

	TOTAL
<b>CAPITAL ASSETS, NET</b>	
14910 SAMOA PROPERTY	208,149.00
14930 TOWN OF SAMOA PROPERTY	3,007,851.23
14940 BAY STREET PROPERTY	35,000.00
15000 AUTOMOTIVE EQUIPMENT	95,639.08
15100 OFFICE EQUIPMENT	193,303.88
15200 OPERATING EQUIPMENT	314,098.74
15400 1998 MARINA DREDGING PROJECT	0.00
15500 MARINA, RESTAURANT COMPLEX	0.00
15600 MARINA	10,529,004.29
15700 FL BOAT BLDG & REPAIR FACILITY	4,302,259.53
15800 SHELTER COVE	2,386,247.10
15900 DREDGING COSTS	215,226.78
16000 KING SALMON	15,143.99
16100 MARINA DREDGE,CONSTR IN PROGRES	3,040,831.23
16400 REDWOOD DOCK PROPERTY	3,010,194.30
16500 HOMELAND SECURITY EQUIPMENT	2,254,007.60
16600 TABLE BLUFF LIGHTHOUSE	361.44
16700 AQUAPONICS PILOT FACILITY	96,036.61
16800 REDWOOD TERMINAL 2	4,941,769.69
16900 Dredge	1,215,423.27
17000 ACCUMULATED DEPRECIATION	-19,379,922.17
<b>Total CAPITAL ASSETS, NET</b>	<b>16,480,625.59</b>
<b>Total Fixed Assets</b>	<b>\$16,538,221.34</b>
<b>Other Assets</b>	
12400 BNY LOAN RECEIVBLE	0.00
15300 CONSTRUCTION IN PROGRESS	0.00
18000 DEPOSITS	0.00
18500 OTHER DEFERRED ASSETS	0.00
18700 Deferred Lease Asset	3,775,823.00
19000 Deferred Outflows of PERS	628,186.52
<b>Total Other Assets</b>	<b>\$4,404,009.52</b>
<b>TOTAL ASSETS</b>	<b>\$23,806,615.31</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
20000 ACCOUNTS PAYABLE	1,003,657.12
<b>Total Accounts Payable</b>	<b>\$1,003,657.12</b>
Credit Cards	
20112 US Bank Visa	1,020.11

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Balance Sheet

As of February 28, 2025

	TOTAL
<b>Total Credit Cards</b>	<b>\$1,020.11</b>
Other Current Liabilities	
20000.1 ACCOUNTS PAYABLE YR END ADJUST	0.00
20100 LEASE PAYABLE TO HBDA	0.00
20200 NOTES PAYABLE	605,723.00
20400 ACCRUED WAGES PAYABLE	33,573.50
20500 ACCRUED INTEREST	23,560.00
20600 ACCRUED VACATION PAYABLE	49,309.60
20700 ACCRUED SICK LEAVE PAYABLE	1,646.81
20800 DEPOSITS ON HAND	0.00
20801 KEY DEPOSITS ON HAND	18,960.00
20802 PLUG DEPOSITS ON HAND	1,330.00
20803 SLIP DEPOSITS ON HAND	56,060.57
20804 STORAGE DEPOSITS	4,355.15
20805 CONF. ROOM DEPOSITS	0.00
20806 LEASE SECURITY DEPOSIT	99,923.92
20807 STORAGE DEPOSIT - REDWOOD DOCK	2,943.31
20808 WAIT LIST DEPOSIT	5,700.00
20809 HAUL OUT DEPOSIT	0.00
<b>Total 20800 DEPOSITS ON HAND</b>	<b>189,272.95</b>
22000 DEFERRED LEASE INCOME	0.00
24000 Ground Lease Deferred Income	0.00
24002 Groundlease Current Def Income	0.00
27201 Deferred Inflows - OPEB	717.00
28000 DEFERRED INCOME	158,858.89
28400 DEFERREDINCOME CalTrans Spartina	330,624.36
28402 DEFERREDINCOME CalTrans Eelgrass	117,983.00
28500 OTHER DEFERRED CREDITS	0.00
Payroll tax & Withholding Liab	
2100 PAYROLL LIABILITIES	-2,773.93
21000 WAGE GARNISHES	0.00
2110 DIRECT DEPOSIT LIABILITIES	0.00
21100 FEDERAL WITHHOLDING TAX	1.38
2111 *DIRECT DEPOSIT LIABILITIES	0.01
21200 STATE WITHHOLDING TAX	-0.03
21300 STATE UNEMPLOYMENT TAX	1,460.50
21400 SOCIAL SECURITY/MEDICARE TAX	-0.01
21500 AFLAC	0.00
21600 PERS CARE/MEDICAL INSURANCE	-2,351.88
21700 PERS RETIREMENT	-0.95
21701 PERS DEFERRED COMPENSATION	0.00
21800 STATE DISABILITY INSURANCE	0.00
21900 UNION DUES DEDUCTIBLE	0.00

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Balance Sheet

As of February 28, 2025

	TOTAL
<b>Total Payroll tax &amp; Withholding Liab</b>	-3,664.91
Sales Tax Agency Payable	0.00
<b>Total Other Current Liabilities</b>	\$1,507,604.20
<b>Total Current Liabilities</b>	\$2,512,281.43
Long-Term Liabilities	
24001 Gound Lease Amortization	0.00
24003 Groundlease Current Offset	0.00
25000 DUE STATE OF CALIFORNIA	0.00
25100 NOTES PAYABLE- CMIA	0.00
25200 ENVIRONMENTAL REMEDIATION LIAB	0.00
25300 BOND PAYABLE - DEEP DREDGING	0.00
25400 Note Payable - No. Valley Bank	0.00
25500 OPEB Liability	139,510.00
25600 Note Payable-Coast Seafoods Co.	0.00
25700 BOND PAYABLE 2014 REFINANCING	1,197,489.40
25800 BBVA Loan Payable	798,438.03
25900 LESS CURRENT PORTION	-605,723.00
26000 CAPITAL LEASE PAYABLE	0.00
26100 Rate Stabilization Fund	5,208,000.00
27000 Net Pension Liability	1,488,345.00
27200 Deferred Inflows of PERS	70,872.00
27202 Deferred Inflows - Leases	3,547,189.00
<b>Total Long-Term Liabilities</b>	\$11,844,120.43
<b>Total Liabilities</b>	\$14,356,401.86
Equity	
3000 OPENING BALANCE EQUITY	0.00
30200 GOVT CONTRIBUTIONS MARINA	0.00
30201 ACCUM DEPR MARINA, EDA PORTION	0.00
30300 GOVT CNTRB/FL BOAT BLDG/RPR FAC	0.00
30301 ACCUM DEPR - FL BOAT BLDG & RPR	0.00
30400 GOVT CONTRIB - CA DEPT OF B&W	0.00
30401 ACCUM DEPR/SHELTER COVE B&W	0.00
30500 INVESTMENT IN FIXED ASSETS	11,208,910.72
30505 Change In Invest Fixed Assets	0.00
<b>Total 30500 INVESTMENT IN FIXED ASSETS</b>	11,208,910.72
30900 RESTRICTED FUND BALANCE	533,949.61
30901 Restricted Fd Bal-Curr Yr Chang	825,031.86
<b>Total 30900 RESTRICTED FUND BALANCE</b>	1,358,981.47

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Balance Sheet

As of February 28, 2025

	TOTAL
31200 GENERAL FUND BALANCE	627,754.95
31000 FUND BALANCE - TIDELANDS TRUST	-813,768.21
31100 Designated for General Fd Reser	0.00
31108 Designated Bal-Curr Yr Change	0.00
<b>Total 31100 Designated for General Fd Reser</b>	<b>0.00</b>
31201 General Fund-Change is Restrict	-854,325.54
31205 General Fund Invest Fixed Asset	0.00
31208 General Fund Change in Designat	0.00
<b>Total 31200 GENERAL FUND BALANCE</b>	<b>-1,040,338.80</b>
3900 RETAINED EARNINGS	1,459.23
Net Income	-2,078,799.17
<b>Total Equity</b>	<b>\$9,450,213.45</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$23,806,615.31</b>

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Balance Sheet

As of March 31, 2025

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
10000 PETTY CASH ON HAND	150.00
10100 CHANGE FUND ON HAND	300.00
10111 COIN MACHINE FUND	730.00
10200 CASH IN BANK, CHECKING	10,539.67
10200.1 Cash in PNC, Checking	43,952.65
10400 CASH IN COUNTY - FUND 2720	943,636.90
10500 CASH IN COUNTY - FUND 3872	38,460.50
10600.1 Cash in bank, Tariff PNC	251,577.23
10700.1 Cash in bank, Water PNC	38,602.88
10901 UNEXPENDED MARINA SURCHARGES	-1,295,992.43
10902 UNEXP SURCHARGES AVAIL CASH ADJ	0.00
10903 RESTRICTED CASH	1,295,992.43
<b>Total Bank Accounts</b>	<b>\$1,327,949.83</b>
Accounts Receivable	
12000 ACCTS RECEIVABLE	1,003,340.59
<b>Total Accounts Receivable</b>	<b>\$1,003,340.59</b>
Other Current Assets	
11200 US TREASURY BONDS	0.00
12001 OTHER RECEIVABLES	2,390.00
12002 DOUBTFUL ACCOUNTS RECEIVABLE	0.00
12100 ALLOW FOR BAD DEBTS	-34,817.32
12200 TAXES RECEIVBLE	210,868.50
12300 INTEREST RECEIVBLE	2,000.00
12600 Note Receivable - NMTC	0.00
12700 PREPAID EXPENSES	126,692.91
12750 Refunds Receivable	0.00
12800 LEASE RECEIVABLE	0.00
12900 Accounts Receivable FSM	0.00
1499 Undeposited Funds	15.00
<b>Total Other Current Assets</b>	<b>\$307,149.09</b>
<b>Total Current Assets</b>	<b>\$2,638,439.51</b>
Fixed Assets	
14800 SHIPWRECK PROPERTY	50,088.05
14900 DOG RANCH PROPERTY	7,507.70
16999 Combined Expense Pending Transf	0.00

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Balance Sheet

As of March 31, 2025

	TOTAL
<b>CAPITAL ASSETS, NET</b>	
14910 SAMOA PROPERTY	208,149.00
14930 TOWN OF SAMOA PROPERTY	3,007,851.23
14940 BAY STREET PROPERTY	35,000.00
15000 AUTOMOTIVE EQUIPMENT	95,639.08
15100 OFFICE EQUIPMENT	193,303.88
15200 OPERATING EQUIPMENT	314,098.74
15400 1998 MARINA DREDGING PROJECT	0.00
15500 MARINA, RESTAURANT COMPLEX	0.00
15600 MARINA	10,529,004.29
15700 FL BOAT BLDG & REPAIR FACILITY	4,302,259.53
15800 SHELTER COVE	2,386,247.10
15900 DREDGING COSTS	215,226.78
16000 KING SALMON	15,143.99
16100 MARINA DREDGE,CONSTR IN PROGRES	3,040,831.23
16400 REDWOOD DOCK PROPERTY	3,010,194.30
16500 HOMELAND SECURITY EQUIPMENT	2,254,007.60
16600 TABLE BLUFF LIGHTHOUSE	361.44
16700 AQUAPONICS PILOT FACILITY	96,036.61
16800 REDWOOD TERMINAL 2	4,941,769.69
16900 Dredge	1,215,423.27
17000 ACCUMULATED DEPRECIATION	-19,379,922.17
<b>Total CAPITAL ASSETS, NET</b>	<b>16,480,625.59</b>
<b>Total Fixed Assets</b>	<b>\$16,538,221.34</b>
<b>Other Assets</b>	
12400 BNY LOAN RECEIVBLE	0.00
15300 CONSTRUCTION IN PROGRESS	0.00
18000 DEPOSITS	0.00
18500 OTHER DEFERRED ASSETS	0.00
18700 Deferred Lease Asset	3,775,823.00
19000 Deferred Outflows of PERS	628,186.52
<b>Total Other Assets</b>	<b>\$4,404,009.52</b>
<b>TOTAL ASSETS</b>	<b>\$23,580,670.37</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
20000 ACCOUNTS PAYABLE	719,904.34
<b>Total Accounts Payable</b>	<b>\$719,904.34</b>
Credit Cards	
20112 US Bank Visa	267.58

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Balance Sheet

As of March 31, 2025

	TOTAL
<b>Total Credit Cards</b>	<b>\$267.58</b>
Other Current Liabilities	
20000.1 ACCOUNTS PAYABLE YR END ADJUST	0.00
20100 LEASE PAYABLE TO HBDA	0.00
20200 NOTES PAYABLE	605,723.00
20400 ACCRUED WAGES PAYABLE	33,573.50
20500 ACCRUED INTEREST	35,340.00
20600 ACCRUED VACATION PAYABLE	49,309.60
20700 ACCRUED SICK LEAVE PAYABLE	1,646.81
20800 DEPOSITS ON HAND	0.00
20801 KEY DEPOSITS ON HAND	19,000.00
20802 PLUG DEPOSITS ON HAND	1,330.00
20803 SLIP DEPOSITS ON HAND	55,480.97
20804 STORAGE DEPOSITS	4,409.15
20805 CONF. ROOM DEPOSITS	0.00
20806 LEASE SECURITY DEPOSIT	97,423.92
20807 STORAGE DEPOSIT - REDWOOD DOCK	2,943.31
20808 WAIT LIST DEPOSIT	5,700.00
20809 HAUL OUT DEPOSIT	0.00
<b>Total 20800 DEPOSITS ON HAND</b>	<b>186,287.35</b>
22000 DEFERRED LEASE INCOME	0.00
24000 Ground Lease Deferred Income	0.00
24002 Groundlease Current Def Income	0.00
27201 Deferred Inflows - OPEB	717.00
28000 DEFERRED INCOME	158,858.89
28400 DEFERREDINCOME CalTrans Spartina	322,530.16
28402 DEFERREDINCOME CalTrans Eelgrass	117,983.00
28500 OTHER DEFERRED CREDITS	0.00
Payroll tax & Withholding Liab	
2100 PAYROLL LIABILITIES	-2,773.93
21000 WAGE GARNISHES	0.00
2110 DIRECT DEPOSIT LIABILITIES	0.00
21100 FEDERAL WITHHOLDING TAX	1.38
2111 *DIRECT DEPOSIT LIABILITIES	0.01
21200 STATE WITHHOLDING TAX	-0.03
21300 STATE UNEMPLOYMENT TAX	1,592.78
21400 SOCIAL SECURITY/MEDICARE TAX	-0.01
21500 AFLAC	0.00
21600 PERS CARE/MEDICAL INSURANCE	-2,679.02
21700 PERS RETIREMENT	-0.94
21701 PERS DEFERRED COMPENSATION	0.00
21800 STATE DISABILITY INSURANCE	0.00
21900 UNION DUES DEDUCTIBLE	0.00

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Balance Sheet

As of March 31, 2025

	TOTAL
<b>Total Payroll tax &amp; Withholding Liab</b>	-3,859.76
Sales Tax Agency Payable	0.00
<b>Total Other Current Liabilities</b>	<b>\$1,508,109.55</b>
<b>Total Current Liabilities</b>	<b>\$2,228,281.47</b>
Long-Term Liabilities	
24001 Gound Lease Amortization	0.00
24003 Groundlease Current Offset	0.00
25000 DUE STATE OF CALIFORNIA	0.00
25100 NOTES PAYABLE- CMIA	0.00
25200 ENVIRONMENTAL REMEDIATION LIAB	0.00
25300 BOND PAYABLE - DEEP DREDGING	0.00
25400 Note Payable - No. Valley Bank	0.00
25500 OPEB Liability	139,510.00
25600 Note Payable-Coast Seafoods Co.	0.00
25700 BOND PAYABLE 2014 REFINANCING	1,197,489.40
25800 BBVA Loan Payable	798,438.03
25900 LESS CURRENT PORTION	-605,723.00
26000 CAPITAL LEASE PAYABLE	0.00
26100 Rate Stabilization Fund	5,208,000.00
27000 Net Pension Liability	1,488,345.00
27200 Deferred Inflows of PERS	70,872.00
27202 Deferred Inflows - Leases	3,547,189.00
<b>Total Long-Term Liabilities</b>	<b>\$11,844,120.43</b>
<b>Total Liabilities</b>	<b>\$14,072,401.90</b>
Equity	
3000 OPENING BALANCE EQUITY	0.00
30200 GOVT CONTRIBUTIONS MARINA	0.00
30201 ACCUM DEPR MARINA, EDA PORTION	0.00
30300 GOVT CNTRB/FL BOAT BLDG/RPR FAC	0.00
30301 ACCUM DEPR - FL BOAT BLDG & RPR	0.00
30400 GOVT CONTRIB - CA DEPT OF B&W	0.00
30401 ACCUM DEPR/SHELTER COVE B&W	0.00
30500 INVESTMENT IN FIXED ASSETS	11,208,910.72
30505 Change In Invest Fixed Assets	0.00
<b>Total 30500 INVESTMENT IN FIXED ASSETS</b>	<b>11,208,910.72</b>
30900 RESTRICTED FUND BALANCE	533,949.61
30901 Restricted Fd Bal-Curr Yr Chang	852,298.11
<b>Total 30900 RESTRICTED FUND BALANCE</b>	<b>1,386,247.72</b>

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Balance Sheet

As of March 31, 2025

	TOTAL
31200 GENERAL FUND BALANCE	627,754.95
31000 FUND BALANCE - TIDELANDS TRUST	-813,768.21
31100 Designated for General Fd Reser	0.00
31108 Designated Bal-Curr Yr Change	0.00
<b>Total 31100 Designated for General Fd Reser</b>	<b>0.00</b>
31201 General Fund-Change is Restrict	-881,591.79
31205 General Fund Invest Fixed Asset	0.00
31208 General Fund Change in Designat	0.00
<b>Total 31200 GENERAL FUND BALANCE</b>	<b>-1,067,605.05</b>
3900 RETAINED EARNINGS	1,459.23
Net Income	-2,020,744.15
<b>Total Equity</b>	<b>\$9,508,268.47</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$23,580,670.37</b>

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Profit and Loss

July 2024 - March 2025

	TOTAL	
	JUL 2024 - MAR 2025	JUL 2023 - JUN 2024 (PP)
Income		
47019 Returned Check Charges	35.00	105.00
52708.1 Discount	71.03	280.40
Donations		
46519 Donations - Lighthouse	42.00	5.00
<b>Total Donations</b>	<b>42.00</b>	<b>5.00</b>
Dredging Revenue		
41318 Dredging Surcharge - T	163,633.55	233,363.23
<b>Total Dredging Revenue</b>	<b>163,633.55</b>	<b>233,363.23</b>
Fees		
40108 PERMITS-T	2,850.00	6,800.00
40808 Pilotage Services - T	1,171.58	1,951.21
41308 Moorage - T		11.20
41308.1 Poundage - T	1,844.38	4,298.19
41818 Late Charges/Interest - T	40,894.24	69,150.00
41819 Late Charges/Interest - NT	4,628.08	1,015.04
45608 Chevron - Ports O&M - T	24,262.50	32,350.00
<b>Total Fees</b>	<b>75,650.78</b>	<b>115,575.64</b>
Float Replacement Account		
41418 Float Replacement	51,273.91	73,493.95
<b>Total Float Replacement Account</b>	<b>51,273.91</b>	<b>73,493.95</b>
Grant Revenue		
Conservation Grants		
45208.3 Conservation Grants, Gov't - T	484,652.57	21,710.03
<b>Total Conservation Grants</b>	<b>484,652.57</b>	<b>21,710.03</b>
Harbor Grants		
45208.1 Harbor Grants, Gov't - T	412,103.87	2,150,622.99
<b>Total Harbor Grants</b>	<b>412,103.87</b>	<b>2,150,622.99</b>
<b>Total Grant Revenue</b>	<b>896,756.44</b>	<b>2,172,333.02</b>
Harbor Surcharge		
40908 Harbor Improvement Surcharge-T	100,245.91	100,061.68
<b>Total Harbor Surcharge</b>	<b>100,245.91</b>	<b>100,061.68</b>
Interest Revenue		
43108 Interest Income - T	23,874.61	98,467.74
43109 Interest Income - NT	1,720.06	321,434.46
43309 Interest On Del Accts - NT		103.54
<b>Total Interest Revenue</b>	<b>25,594.67</b>	<b>420,005.74</b>
Other Revenue		
45908 Other Revenue - T	23.20	8.00
45909 Other Revenue - NT	167,307.15	149,943.58

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Profit and Loss

July 2024 - March 2025

	TOTAL	
	JUL 2024 - MAR 2025	JUL 2023 - JUN 2024 (PP)
45911 Other Revenue - Spartina	502,481.32	900,463.75
46008 Recovery of Bad Debt - T	1,000.00	
<b>Total Other Revenue</b>	<b>669,811.67</b>	<b>1,051,415.33</b>
Rent Income		
40218 Slip Rents - T	457,660.80	569,297.12
40318.1 Transient Rentals - T	14,376.06	29,637.26
40518 Equipment Rent - T	2,448.70	3,948.00
40519 Equipment Rent - NT	4,810.00	2,980.00
40709 FL BUILDING SPACE RENT G/NT	36,366.00	
40809 Yard Rent - NT	23,758.58	13,364.40
41108 Rents, Tidelands Leases - T	313,782.41	364,733.49
41309 Storage - NT	36,984.84	70,580.72
41409 Upland Rent - NT	630,555.99	1,000,118.17
41409.2 Redwood Terminal 2 - NMTC	0.00	
<b>Total 41409 Upland Rent - NT</b>	<b>630,555.99</b>	<b>1,000,118.17</b>
<b>Total Rent Income</b>	<b>1,520,743.38</b>	<b>2,054,659.16</b>
Sales		
40119 Concession Sales - NT	5,825.50	6,467.25
<b>Total Sales</b>	<b>5,825.50</b>	<b>6,467.25</b>
Tax Revenue		
43509 Property Tax Revenues	959,917.55	1,426,863.55
45009 Other Federal Tax Revenue	14.19	12.57
<b>Total Tax Revenue</b>	<b>959,931.74</b>	<b>1,426,876.12</b>
Utility Surcharge		
40409 Utility Surcharge - NT	89,934.37	37,417.08
40418 Utility Surcharge, Marina Dock	39,375.25	54,146.58
<b>Total Utility Surcharge</b>	<b>129,309.62</b>	<b>91,563.66</b>
<b>Total Income</b>	<b>\$4,598,925.20</b>	<b>\$7,746,205.18</b>
<b>GROSS PROFIT</b>	<b>\$4,598,925.20</b>	<b>\$7,746,205.18</b>
Expenses		
57018 Bank Service Charges	3,769.30	4,994.59
Accounting/Auditing Services		
52500 Accounting Fees - T	47,252.70	63,780.38
52508 Accounting Fees - NT	16,827.90	23,825.12
<b>Total Accounting/Auditing Services</b>	<b>64,080.60</b>	<b>87,605.50</b>
Advertising & Promotion		
51000 Advertising & Promotion - NT	1,482.06	1,975.42
51008 Advertising & Promotion - T	881.27	3,323.53
<b>Total Advertising &amp; Promotion</b>	<b>2,363.33</b>	<b>5,298.95</b>

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Profit and Loss

July 2024 - March 2025

		TOTAL
	JUL 2024 - MAR 2025	JUL 2023 - JUN 2024 (PP)
Bad Debts		
51308 Bad Debts - T	29,650.00	296,633.63
<b>Total Bad Debts</b>	<b>29,650.00</b>	<b>296,633.63</b>
Communications		
51400 Communications - NT	10,510.98	18,862.72
51408 Communications - T	1,552.13	2,054.48
<b>Total Communications</b>	<b>12,063.11</b>	<b>20,917.20</b>
Conference & Meetings		
51500 Conferences & Meetings - NT	19,624.85	21,638.54
51508 Conferences & Meetings - T	467.59	2,043.23
<b>Total Conference &amp; Meetings</b>	<b>20,092.44</b>	<b>23,681.77</b>
Depreciation		
53509 Depreciation - NT		390,308.00
<b>Total Depreciation</b>		<b>390,308.00</b>
Dredging Expense		
55608 Dredging Expense - T	0.00	0.00
56708 Dredging - GT	2,172.50	0.00
56718 Dredging - MT	2,013,383.75	-675.00
<b>Total Dredging Expense</b>	<b>2,015,556.25</b>	<b>-675.00</b>
Dues, Subscriptions & Licences		
51600 Dues & Subscriptions - NT	16,265.91	34,096.47
51608 Dues & Subscriptions - T	2,206.64	7,609.86
<b>Total Dues, Subscriptions &amp; Licences</b>	<b>18,472.55</b>	<b>41,706.33</b>
Elections & Government Fees		
51700 Elections & Prop Tax Assess-NT	27,832.25	77,624.11
51708 Elections & Prop Tax Assess - T	1,829.47	
<b>Total Elections &amp; Government Fees</b>	<b>29,661.72</b>	<b>77,624.11</b>
Engineering Services		
52400 Engineering Fees - NT	64,052.60	154,255.62
52408 Engineering Fees - T	70,760.40	5,071.25
<b>Total Engineering Services</b>	<b>134,813.00</b>	<b>159,326.87</b>
Fuel		
50400 IMPUTED AUTO VALUE G/A (deleted)		1,260.00
51200 Automotive, Fuel- NT	7,437.71	6,106.84
51208 Vessel Fuel	483.20	3,586.42
51218 Automotive, Fuel - T	6,881.18	6,868.46
<b>Total Fuel</b>	<b>14,802.09</b>	<b>17,821.72</b>

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Profit and Loss

July 2024 - March 2025

	TOTAL	
	JUL 2024 - MAR 2025	JUL 2023 - JUN 2024 (PP)
<b>Grant Expenses</b>		
Conservation Grant Expenses		
54408.3 Conservation Grant Exp	0.00	34,749.62
<b>Total Conservation Grant Expenses</b>	<b>0.00</b>	<b>34,749.62</b>
Harbor Grant Expenses		
54408.1 Harbor Grant Exp	944,944.07	2,127,368.16
<b>Total Harbor Grant Expenses</b>	<b>944,944.07</b>	<b>2,127,368.16</b>
Recreation Grant Expenses		
54408.2 Recreation Grant Exp	430,798.21	281,865.96
<b>Total Recreation Grant Expenses</b>	<b>430,798.21</b>	<b>281,865.96</b>
<b>Total Grant Expenses</b>	<b>1,375,742.28</b>	<b>2,443,983.74</b>
<b>Insurance</b>		
51800 Insurance - NT	157,052.70	132,526.99
51808 Insurance - T	18,998.35	19,766.50
<b>Total Insurance</b>	<b>176,051.05</b>	<b>152,293.49</b>
<b>Interest Expense</b>		
55108 Interest Expense - T	260,389.73	185,437.00
55109 Interest Expense - NT	109,663.76	16,737.77
<b>Total Interest Expense</b>	<b>370,053.49</b>	<b>202,174.77</b>
<b>Legal Services</b>		
52300 Legal Fees - NT	73,278.19	114,366.62
52308 Legal Fees - T	8,203.75	22,630.72
<b>Total Legal Services</b>	<b>81,481.94</b>	<b>136,997.34</b>
<b>Maintenance - Equipment</b>		
51209 Automotive, Repairs - NT	6,826.12	12,805.92
52710 Repairs & Maint, Equip - NT	1,752.60	2,971.43
52718 Repairs & Maint, Equip - T	12,676.31	4,996.06
<b>Total Maintenance - Equipment</b>	<b>21,255.03</b>	<b>20,773.41</b>
<b>Maintenance - Facilities</b>		
52708 Repairs & Maint, Facilities - T	40,997.96	148,986.24
52719 Repairs & Maint, Facilities - N	42,396.43	66,427.14
54309 Redwood Terminal 2 Expenses	5,947.11	
<b>Total Maintenance - Facilities</b>	<b>89,341.50</b>	<b>215,413.38</b>
<b>Maintenance - IT</b>		
57008 Maintenance, IT Equip - T	5,913.61	9,280.70
57009 Maintenance, IT Equip - NT	3,364.71	4,784.65
<b>Total Maintenance - IT</b>	<b>9,278.32</b>	<b>14,065.35</b>

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Profit and Loss

July 2024 - March 2025

	TOTAL	
	JUL 2024 - MAR 2025	JUL 2023 - JUN 2024 (PP)
Maintenance Supplies		
52008 Maintenance Supplies - T	110.87	298.08
52010 Maintenance Supplies - NT	15,780.48	20,188.34
<b>Total Maintenance Supplies</b>	<b>15,891.35</b>	<b>20,486.42</b>
Office Supplies		
51900 Office Supplies - NT	45,558.98	50,263.12
51908 Office Supplies - T	5,068.35	9,131.40
<b>Total Office Supplies</b>	<b>50,627.33</b>	<b>59,394.52</b>
Other Expenses		
53709 Cash Over/Short - NT	120.41	
54405 Other Expenses - Spartina	502,481.32	900,463.75
55418 Other Expenses - T	325.00	
55419 Other Expenses - NT	2,548.00	7,567.67
<b>Total Other Expenses</b>	<b>505,029.32</b>	<b>908,476.83</b>
Other Professional/Outside Serv		
52109 Outside Services, Other - NT	6,082.63	9,156.67
52110 OUTSIDE SERVICES M/A	250.00	
52118 Outside Services, Other - T	-1,571.50	
<b>Total Other Professional/Outside Serv</b>	<b>6,082.63</b>	<b>7,835.17</b>
Payroll Expenses		3.50
50105 Wages - Less Spartina Wages		-52,029.78
<b>Total Payroll Expenses</b>		<b>-52,026.28</b>
Permits		
51610 Permits - NT	14,794.27	672.67
51618 Permits - T	3,056.00	14,093.00
<b>Total Permits</b>	<b>17,850.27</b>	<b>14,765.67</b>
Personnel Expenses		
Commissioners Fees		
50200 Commissioner's Salaries - NT	21,000.00	
50208 Commissioner's Salaries - T	9,000.00	
<b>Total Commissioners Fees</b>		<b>30,000.00</b>
Contract Temporary Services		
50318 Contract Temporary Services - T	24,509.81	13,518.18
<b>Total Contract Temporary Services</b>	<b>24,509.81</b>	<b>13,518.18</b>
Payroll Burden		
50500 Payroll Benefits, Other - NT	271,564.52	399,296.44
50508 Payroll Benefits, Other - T	79,915.83	117,194.70
6560 Workers' Comp	34,518.90	41,132.08
<b>Total Payroll Burden</b>	<b>385,999.25</b>	<b>557,623.22</b>

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Profit and Loss

July 2024 - March 2025

		TOTAL
	JUL 2024 - MAR 2025	JUL 2023 - JUN 2024 (PP)
<b>Salaries/Wages</b>		
50100 Salaries & Wages - NT	759,524.37	1,030,911.21
<b>Total Salaries/Wages</b>	<b>759,524.37</b>	<b>1,030,911.21</b>
<b>Total Personnel Expenses</b>	<b>1,170,033.43</b>	<b>1,632,052.61</b>
<b>Planning Services</b>		
52200 Planning Fees - NT	35,064.91	46,914.32
52208 Planning Fees - T	6,561.91	-1,473.68
<b>Total Planning Services</b>	<b>41,626.82</b>	<b>45,440.64</b>
<b>Rent Expense</b>		
52600 Rent Expense - NT	756.00	1,256.00
54308 Redwood Terminal 2 Lease Expens	1,623.24	12,200.59
<b>Total Rent Expense</b>	<b>2,379.24</b>	<b>13,456.59</b>
<b>Small Tools</b>		
52800 Small Tools - NT	2,068.54	1,288.30
52808 Small Tools - T	348.06	162.78
<b>Total Small Tools</b>	<b>2,416.60</b>	<b>1,451.08</b>
<b>Utilities</b>		
52909 Utilities - NT	150,264.90	231,467.17
52918 Utilities - T	41,923.76	60,536.08
53000 Water, Sewer, & Refuse - NT	94,550.78	143,065.89
53008 Water, Sewer, & Refuse - T	52,464.92	85,334.54
<b>Total Utilities</b>	<b>339,204.36</b>	<b>520,403.68</b>
<b>Total Expenses</b>	<b>\$6,619,669.35</b>	<b>\$7,482,682.08</b>
<b>NET OPERATING INCOME</b>	<b>\$ -2,020,744.15</b>	<b>\$263,523.10</b>
<b>NET INCOME</b>	<b>\$ -2,020,744.15</b>	<b>\$263,523.10</b>

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Balance Sheet

As of March 31, 2025

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
10000 PETTY CASH ON HAND	150.00
10100 CHANGE FUND ON HAND	300.00
10111 COIN MACHINE FUND	730.00
10200 CASH IN BANK, CHECKING	10,539.67
10200.1 Cash in PNC, Checking	43,952.65
10400 CASH IN COUNTY - FUND 2720	943,636.90
10500 CASH IN COUNTY - FUND 3872	38,460.50
10600.1 Cash in bank, Tariff PNC	251,577.23
10700.1 Cash in bank, Water PNC	38,602.88
10901 UNEXPENDED MARINA SURCHARGES	-1,295,992.43
10902 UNEXP SURCHARGES AVAIL CASH ADJ	0.00
10903 RESTRICTED CASH	1,295,992.43
<b>Total Bank Accounts</b>	<b>\$1,327,949.83</b>
Accounts Receivable	
12000 ACCTS RECEIVABLE	1,003,340.59
<b>Total Accounts Receivable</b>	<b>\$1,003,340.59</b>
Other Current Assets	
11200 US TREASURY BONDS	0.00
12001 OTHER RECEIVABLES	2,390.00
12002 DOUBTFUL ACCOUNTS RECEIVABLE	0.00
12100 ALLOW FOR BAD DEBTS	-34,817.32
12200 TAXES RECEIVBLE	210,868.50
12300 INTEREST RECEIVBLE	2,000.00
12600 Note Receivable - NMTC	0.00
12700 PREPAID EXPENSES	126,692.91
12750 Refunds Receivable	0.00
12800 LEASE RECEIVABLE	0.00
12900 Accounts Receivable FSM	0.00
1499 Undeposited Funds	15.00
<b>Total Other Current Assets</b>	<b>\$307,149.09</b>
<b>Total Current Assets</b>	<b>\$2,638,439.51</b>
Fixed Assets	
14800 SHIPWRECK PROPERTY	50,088.05
14900 DOG RANCH PROPERTY	7,507.70
16999 Combined Expense Pending Transf	0.00

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Balance Sheet

As of March 31, 2025

	TOTAL
<b>CAPITAL ASSETS, NET</b>	
14910 SAMOA PROPERTY	208,149.00
14930 TOWN OF SAMOA PROPERTY	3,007,851.23
14940 BAY STREET PROPERTY	35,000.00
15000 AUTOMOTIVE EQUIPMENT	95,639.08
15100 OFFICE EQUIPMENT	193,303.88
15200 OPERATING EQUIPMENT	314,098.74
15400 1998 MARINA DREDGING PROJECT	0.00
15500 MARINA, RESTAURANT COMPLEX	0.00
15600 MARINA	10,529,004.29
15700 FL BOAT BLDG & REPAIR FACILITY	4,302,259.53
15800 SHELTER COVE	2,386,247.10
15900 DREDGING COSTS	215,226.78
16000 KING SALMON	15,143.99
16100 MARINA DREDGE,CONSTR IN PROGRES	3,040,831.23
16400 REDWOOD DOCK PROPERTY	3,010,194.30
16500 HOMELAND SECURITY EQUIPMENT	2,254,007.60
16600 TABLE BLUFF LIGHTHOUSE	361.44
16700 AQUAPONICS PILOT FACILITY	96,036.61
16800 REDWOOD TERMINAL 2	4,941,769.69
16900 Dredge	1,215,423.27
17000 ACCUMULATED DEPRECIATION	-19,379,922.17
<b>Total CAPITAL ASSETS, NET</b>	<b>16,480,625.59</b>
<b>Total Fixed Assets</b>	<b>\$16,538,221.34</b>
<b>Other Assets</b>	
12400 BNY LOAN RECEIVBLE	0.00
15300 CONSTRUCTION IN PROGRESS	0.00
18000 DEPOSITS	0.00
18500 OTHER DEFERRED ASSETS	0.00
18700 Deferred Lease Asset	3,775,823.00
19000 Deferred Outflows of PERS	628,186.52
<b>Total Other Assets</b>	<b>\$4,404,009.52</b>
<b>TOTAL ASSETS</b>	<b>\$23,580,670.37</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
20000 ACCOUNTS PAYABLE	719,904.34
<b>Total Accounts Payable</b>	<b>\$719,904.34</b>
Credit Cards	
20112 US Bank Visa	267.58

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Balance Sheet

As of March 31, 2025

	TOTAL
<b>Total Credit Cards</b>	<b>\$267.58</b>
Other Current Liabilities	
20000.1 ACCOUNTS PAYABLE YR END ADJUST	0.00
20100 LEASE PAYABLE TO HBDA	0.00
20200 NOTES PAYABLE	605,723.00
20400 ACCRUED WAGES PAYABLE	33,573.50
20500 ACCRUED INTEREST	35,340.00
20600 ACCRUED VACATION PAYABLE	49,309.60
20700 ACCRUED SICK LEAVE PAYABLE	1,646.81
20800 DEPOSITS ON HAND	0.00
20801 KEY DEPOSITS ON HAND	19,000.00
20802 PLUG DEPOSITS ON HAND	1,330.00
20803 SLIP DEPOSITS ON HAND	55,480.97
20804 STORAGE DEPOSITS	4,409.15
20805 CONF. ROOM DEPOSITS	0.00
20806 LEASE SECURITY DEPOSIT	97,423.92
20807 STORAGE DEPOSIT - REDWOOD DOCK	2,943.31
20808 WAIT LIST DEPOSIT	5,700.00
20809 HAUL OUT DEPOSIT	0.00
<b>Total 20800 DEPOSITS ON HAND</b>	<b>186,287.35</b>
22000 DEFERRED LEASE INCOME	0.00
24000 Ground Lease Deferred Income	0.00
24002 Groundlease Current Def Income	0.00
27201 Deferred Inflows - OPEB	717.00
28000 DEFERRED INCOME	158,858.89
28400 DEFERREDINCOME CalTrans Spartina	322,530.16
28402 DEFERREDINCOME CalTrans Eelgrass	117,983.00
28500 OTHER DEFERRED CREDITS	0.00
Payroll tax & Withholding Liab	
2100 PAYROLL LIABILITIES	-2,773.93
21000 WAGE GARNISHES	0.00
2110 DIRECT DEPOSIT LIABILITIES	0.00
21100 FEDERAL WITHHOLDING TAX	1.38
2111 *DIRECT DEPOSIT LIABILITIES	0.01
21200 STATE WITHHOLDING TAX	-0.03
21300 STATE UNEMPLOYMENT TAX	1,592.78
21400 SOCIAL SECURITY/MEDICARE TAX	-0.01
21500 AFLAC	0.00
21600 PERS CARE/MEDICAL INSURANCE	-2,679.02
21700 PERS RETIREMENT	-0.94
21701 PERS DEFERRED COMPENSATION	0.00
21800 STATE DISABILITY INSURANCE	0.00
21900 UNION DUES DEDUCTIBLE	0.00

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Balance Sheet

As of March 31, 2025

	TOTAL
<b>Total Payroll tax &amp; Withholding Liab</b>	-3,859.76
Sales Tax Agency Payable	0.00
<b>Total Other Current Liabilities</b>	\$1,508,109.55
<b>Total Current Liabilities</b>	\$2,228,281.47
Long-Term Liabilities	
24001 Gound Lease Amortization	0.00
24003 Groundlease Current Offset	0.00
25000 DUE STATE OF CALIFORNIA	0.00
25100 NOTES PAYABLE- CMIA	0.00
25200 ENVIRONMENTAL REMEDIATION LIAB	0.00
25300 BOND PAYABLE - DEEP DREDGING	0.00
25400 Note Payable - No. Valley Bank	0.00
25500 OPEB Liability	139,510.00
25600 Note Payable-Coast Seafoods Co.	0.00
25700 BOND PAYABLE 2014 REFINANCING	1,197,489.40
25800 BBVA Loan Payable	798,438.03
25900 LESS CURRENT PORTION	-605,723.00
26000 CAPITAL LEASE PAYABLE	0.00
26100 Rate Stabilization Fund	5,208,000.00
27000 Net Pension Liability	1,488,345.00
27200 Deferred Inflows of PERS	70,872.00
27202 Deferred Inflows - Leases	3,547,189.00
<b>Total Long-Term Liabilities</b>	\$11,844,120.43
<b>Total Liabilities</b>	\$14,072,401.90
Equity	
3000 OPENING BALANCE EQUITY	0.00
30200 GOVT CONTRIBUTIONS MARINA	0.00
30201 ACCUM DEPR MARINA, EDA PORTION	0.00
30300 GOVT CNTRB/FL BOAT BLDG/RPR FAC	0.00
30301 ACCUM DEPR - FL BOAT BLDG & RPR	0.00
30400 GOVT CONTRIB - CA DEPT OF B&W	0.00
30401 ACCUM DEPR/SHELTER COVE B&W	0.00
30500 INVESTMENT IN FIXED ASSETS	11,208,910.72
30505 Change In Invest Fixed Assets	0.00
<b>Total 30500 INVESTMENT IN FIXED ASSETS</b>	11,208,910.72
30900 RESTRICTED FUND BALANCE	533,949.61
30901 Restricted Fd Bal-Curr Yr Chang	852,298.11
<b>Total 30900 RESTRICTED FUND BALANCE</b>	1,386,247.72

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Balance Sheet

As of March 31, 2025

	TOTAL
31200 GENERAL FUND BALANCE	627,754.95
31000 FUND BALANCE - TIDELANDS TRUST	-813,768.21
31100 Designated for General Fd Reser	0.00
31108 Designated Bal-Curr Yr Change	0.00
<b>Total 31100 Designated for General Fd Reser</b>	<b>0.00</b>
31201 General Fund-Change is Restrict	-881,591.79
31205 General Fund Invest Fixed Asset	0.00
31208 General Fund Change in Designat	0.00
<b>Total 31200 GENERAL FUND BALANCE</b>	<b>-1,067,605.05</b>
3900 RETAINED EARNINGS	1,459.23
Net Income	-2,020,744.15
<b>Total Equity</b>	<b>\$9,508,268.47</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$23,580,670.37</b>

# Humboldt Bay Harbor, Recreation & Conservation Dis

Agenda Item 8c  
& 8d.

## Bill Payment List

February - March, 2025

DATE	NUM	VENDOR	AMOUNT
10200.1	Cash in PNC, Checking		
02/04/2025	DD	Provolt, Robert	-2,027.40
02/14/2025	ACH02142025-01	CalPERS 457 Program	-300.00
02/14/2025	ACH02142025-02	PERS Unfunded Accrued Liab	-9,510.58
02/14/2025	3800	Amazon Business (Invoices)	-73.61
02/14/2025	3802	An Electrician Inc	-3,569.82
02/14/2025	3803	B & B Portable Toilets	-133.44
02/14/2025	3804	CA Dept of Tax and Fee Administration	-720.60
02/14/2025	3805	California Redwood Co.	-1,323.87
02/14/2025	3806	Campton Electric Supply	-125.16
02/14/2025	3807	Coastal Business Systems, Inc.	-552.55
02/14/2025	3808	Costco Wholesale Membership	-130.00
02/14/2025	3809	Eureka Oxygen Company	-212.40
02/14/2025	3810	Express Services, Inc.	-2,429.28
02/14/2025	3811	Fuller, Scott.	-170.81
02/14/2025	3812	Humboldt Bay Municipal Water Dist.	-1,321.45
02/14/2025	3813	Humboldt Waste Management Authority	-178.32
02/14/2025	3814	Matthew Bender & Co., Inc.	-504.31
02/14/2025	3815	Moffatt & Nichol	-180,936.43
02/14/2025	3816	Napa Auto Parts	-128.17
02/14/2025	3817	Offshore Wind California	-2,500.00
02/14/2025	3818	Pacific Gas & Electric (3494-4)	-713.66
02/14/2025	3819	Pacific Gas & Electric (Non-Energy)	-297.73
02/14/2025	3820	Pierson Building Center	-586.05
02/14/2025	3821	Recology Eel River	-1,074.74
02/14/2025	3822	Recology Humboldt County (061218064)	-758.68
02/14/2025	3823	Recology Humboldt County (A0060000265)	-2,828.21
02/14/2025	3824	Security Lock & Alarm	-12.56
02/14/2025	3825	SHN Consulting Engineers & Geologists	-8,619.90
02/14/2025	3826	StewTel, Inc.	-344.88
02/14/2025	3827	Thrifty Supply	-12.45
02/14/2025	3828	Valley Pacific Petroleum Services, Inc	-1,410.18
02/14/2025	3829	Verizon Wireless	-220.88
02/14/2025	3830	101Netlink	-380.00
02/14/2025	3831	Samoa Pacific Group LLC (fka Danco Builders)	-300.00
02/14/2025	3832	Shelter Cove Resort Improvement District	-242.32
02/14/2025	3833	Solink Corporation	-155.00
02/14/2025	3834	Verizon Wireless	-373.99
02/14/2025	3835	Samoa Pacific Group LLC (fka Danco Builders)	-300.00
02/14/2025	3837	Pacific Gas & Electric (3494-4)	-1,073.60
02/14/2025	3838	Alber's Tractor & Ag Work	-720.00
02/28/2025	DD	Howser, Suzie	-856.70
02/28/2025	ACH02282025-01	CalPERS 457 Program	-325.00
03/03/2025	DD	Provolt, Robert	-2,027.40
02/21/2025	ACH02282025-02	Francotyp-Postalia	-4.68

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Bill Payment List

February - March, 2025

DATE	NUM	VENDOR	AMOUNT
03/10/2025	ACH03102025-01	CalPERS Health	-16,125.03
03/10/2025	ACH03102025-02	CalPERS Health	-4,064.53
03/10/2025	3842	Advanced Security Systems	-226.50
03/10/2025	3843	Amazon Business (Invoices)	-239.36
03/10/2025	3844	B & B Portable Toilets	-133.44
03/10/2025	3845	Bob's Sign Shop	-60.63
03/10/2025	3846	California Redwood Co.	-1,162.65
03/10/2025	3847	Campton Electric Supply	-554.59
03/10/2025	3848	City of Eureka (Sewer)	-5,194.09
03/10/2025	3850	Dale, Greg.	-783.93
03/10/2025	3851	Express Services, Inc.	-1,290.56
03/10/2025	3852	Francotyp-Postalia	-145.66
03/10/2025	3853	Grossman Hague	-10,962.00
03/10/2025	3854	Humboldt Bay Municipal Water Dist.	-35.92
03/10/2025	3855	Humboldt Bay Solar Fund LLC	-7,067.28
03/10/2025	3856	Humboldt Community Services District	-18.00
03/10/2025	3857	Humboldt County Elections-Voter Reg.	-7,317.87
03/10/2025	3858	Humboldt Recycling, LLC.	-81.60
03/10/2025	3859	Industrial Electric Arcata, Inc	-614.91
03/10/2025	3860	Miller Farms Nursery	-329.52
03/10/2025	3861	Mission Uniform & Linen	-1,055.47
03/10/2025	3862	Mitchell Law Firm, LLP	-3,640.00
03/10/2025	3863	Moffatt & Nichol	-4,005.00
03/10/2025	3864	Network Help To Go	-575.00
03/10/2025	3865	Northern California Gloves	-83.07
03/10/2025	3866	Planwest Partners, Inc.	-12,897.52
03/10/2025	3867	Shelter Cove Fishing Preservation Inc	-4,166.66
03/10/2025	3868	Standard Insurance Company	-271.60
03/10/2025	3869	Tony Gosselin & Sons	-125.00
03/10/2025	3870	World Oil Environmental Services	-858.69
03/07/2025	ACH03072025-01	Pacific Gas & Electric (8259-4)	-22,512.77
03/14/2025	ACH03142025-01	CalPERS 457 Program	-325.00
03/10/2025	3871	Redwood Community Action Agency	-132,366.29
03/10/2025	3872	City of Eureka (Water)	-13,843.62
03/20/2025	3874	314intermedia	-60.00
03/20/2025	3886	Napa Auto Parts	-277.28
03/20/2025	3899	StewTel, Inc.	-344.88
03/20/2025	3883	K&L Gates LLP	-9,481.97
03/20/2025	3893	RMI Outdoors	-68.05
03/20/2025	3897	SHN Consulting Engineers & Geologists	-10,738.23
03/20/2025	3881	Humboldt Bay Municipal Water Dist.	-1,334.45
03/20/2025	3901	Verizon Wireless	-373.99
03/20/2025	3878	Eureka Oxygen Company	-338.62
03/20/2025	3879	Eureka-Humboldt Fire Extinguisher Co.	-45.00
03/20/2025	3894	Security Lock & Alarm	-85.11

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Bill Payment List

February - March, 2025

DATE	NUM	VENDOR	AMOUNT
03/20/2025	3875	Combined Benefits Administrators	-8,000.00
03/20/2025	3889	Planwest Partners, Inc.	-212.50
03/20/2025	3882	Humboldt Waste Management Authority	-25.00
03/20/2025	3880	Grossman Hague	-10,728.00
03/20/2025	3885	Mitchell Law Firm, LLP	-3,557.50
03/20/2025	3892	Recology Humboldt County (A0060000265)	-3,583.79
03/20/2025	3900	Valley Pacific Petroleum Services, Inc	-1,196.55
03/20/2025	3873	101Netlink	-380.00
03/20/2025	3876	Englund Marine Supply	-825.12
03/20/2025	3877	Eureka Chamber of Commerce	-455.00
03/20/2025	3888	Pierson Building Center	-598.25
03/20/2025	3890	Recology Eel River	-537.37
03/20/2025	3891	Recology Humboldt County (061218064)	-379.34
03/20/2025	3895	Shafer's Ace Hardware (Harris)	-42.00
03/20/2025	3898	Solink Corporation	-155.00
03/20/2025	3896	Shelter Cove Resort Improvement District	-169.26
03/20/2025	3902	Verizon Wireless	-220.88
03/20/2025	3906	Pacific Gas & Electric (Non-Energy)	-94.79
03/28/2025	ACH03282025-01	CalPERS 457 Program	-325.00
03/28/2025	ACH03282025-02	CalPERS Health	-2,032.27
03/28/2025	ACH03282025-03	CalPERS Health	-18,157.30
03/28/2025	ACH03282025-04	PERS Unfunded Accrued Liab	-9,510.58
03/28/2025	3905	Recology Humboldt County (A0060000265)	-2,826.31
03/28/2025	DD	Howser, Suzie	-856.70
03/28/2025	3909	Advanced Security Systems	-220.50
03/28/2025	3910	Amazon Business (Invoices)	-50.24
03/28/2025	3911	Campton Electric Supply	-302.51
03/28/2025	3912	City of Eureka (Sewer)	-4,056.46
03/28/2025	3913	City of Eureka (Water)	-6,975.13
03/28/2025	3914	Coastal Business Systems, Inc.	-552.55
03/28/2025	3915	Colantuono, Highsmith & Watley, PC	-157.00
03/28/2025	3916	Cox, Castle & Nicholson LLP	-505.00
03/28/2025	3917	Eureka Overhead Door Co., Inc	-125.00
03/28/2025	3918	Garden Depot.	-1,319.94
03/28/2025	3919	Gelinas James, Inc.	-2,875.00
03/28/2025	3920	Humboldt Bay Solar Fund LLC	-7,388.43
03/28/2025	3921	Humboldt Community Services District	-18.00
03/28/2025	3922	Humboldt Waste Management Authority	-210.06
03/28/2025	3923	Juchtzer, Rick	-163.86
03/28/2025	3924	K&L Gates LLP	-7,030.00
03/28/2025	3925	Kullmann, Stephen.	-421.64
03/28/2025	3926	The Mill Yard	-399.54
03/28/2025	3927	Mission Uniform & Linen	-649.28
03/28/2025	3928	Network Help To Go	-575.00
03/28/2025	3929	Planwest Partners, Inc.	-3,952.50

# Humboldt Bay Harbor, Recreation & Conservation Dis

## Bill Payment List

February - March, 2025

DATE	NUM	VENDOR	AMOUNT
03/28/2025	3930	Reincke Marine Fabrication (RMF)	-450.00
03/28/2025	3931	US Bank Corporate Payment System	-11,833.58
03/28/2025	3932	Wahlund Construction Inc.	-5,947.11
03/28/2025	3933	Wiyot Tribe	-8,094.20
03/28/2025	3934	Zerlang and Zerlang Marine Services	-3,602.56
03/28/2025	3935	Moffatt & Nichol	-1,835.00
03/28/2025	ACH03282025-06	Pacific Gas & Electric (1906-4)	-13,769.42
03/28/2025	3936	PG&E	-3,300.00
<b>Total for 10200.1 Cash in PNC, Checking</b>			<b>\$ -658,416.17</b>

**STAFF REPORT – HARBOR DISTRICT MEETING**  
**May 8, 2025**

**TO:** Honorable Board President and Harbor District Board Members

**FROM:** Mindy Hiley, Director of Administrative Services

**DATE:** May 2, 2025

**Title:** **Approve Salary Schedules for CalPERS Audit Compliance**

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**STAFF RECOMMENDATION:** Staff recommends that the Board: Approve Salary Schedules from FY 2023-2024 through FY 202-202 to reflect increases outside the published ranges.

**BACKGROUND:** Resolution 2023-18, Mid Management Salary Schedule was adopted October 12, 2023 including wage increases when staff met certain goals. Upper Management salaries are determined by individual contract. The attached salary schedules reflect the dates wages were increased in order to satisfy CalPERS compliance requirements, as well as to reflect new management and mid management positions.

**DISCUSSION:** California Code of Regulations (CCR)570.5 requires a publicly available pay schedule showing the payrate for each identified position.

**ATTACHMENTS:**

- A. Salary Schedule for Management Staff FY 2023-2024
- B. Salary Schedule for Management Staff FY 2024-2025

**Humboldt Bay Harbor, Recreation and Conservation District Management Staff  
Annual Salary Schedule**

**FY 2023/2024**

<b><u>POSITION</u></b>	<b><u>ANNUAL SALARY RANGE</u></b> <b><u>MINIMUM - MAXIMUM</u></b>
Executive Director	\$100,000 - \$190,000
Deputy Executive Director	\$ 90,000 - \$120,000
Director of Administrative Services	\$ 85,698 - \$119,413
Director of Facilities and Operations	\$ 85,698 - \$112,480
Director of Development I	\$ 70,222 - \$ 92,480
Director of Development II	\$ 85,698 - \$138,000
Marina Manager	\$ 62,485 - \$ 82,480
Maintenance Manager	\$ 62,485 - \$ 82,480
Facilities Coordinator	\$ 62,485 - \$ 82,480
Natural Resources Coordinator I	\$ 62,485 - \$ 82,480
Natural Resources Coordinator II	\$ 72,157 - \$94,980

**Humboldt Bay Harbor, Recreation and Conservation District Management Staff  
Annual Salary Schedule**

**FY 2024/2025**

<b><u>POSITION</u></b>	<b><u>ANNUAL SALARY RANGE</u></b> <b><u>MINIMUM - MAXIMUM</u></b>
Executive Director	\$100,000 - \$190,000
Deputy Executive Director	\$ 90,000 - \$120,000
Director of Administrative Services	\$ 92,458 - \$119,413
Director of Facilities and Operations	\$ 92,458 - \$115,080
Director of Development I	\$ 76,982 - \$ 95,080
Director of Development II	\$ 92,458 - \$138,000
Marina Manager	\$ 69,245 - \$ 85,080
Maintenance Manager	\$ 69,245 - \$ 85,080
Facilities Coordinator	\$ 69,245 - \$ 85,080
Natural Resources Coordinator I	\$ 69,245 - \$ 85,080
Natural Resources Coordinator II	\$ 78,917 - \$97,580

**STAFF REPORT**  
**HARBOR DISTRICT MEETING**  
**May 8, 2025**

**TO:** Honorable Board President and Harbor District Board Members

**FROM:** Vanessa Blodgett, Contract District Planner

**DATE:** April 30, 2025

**TITLE:** Consider Accepting Application for Filing for Harbor District Permit 2025-03: Long Pond Tidal Wetland Enhancement Project

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**STAFF RECOMMENDATION:** Staff recommends that the Board: Accept Permit Application 2025-03 for filing.

**SUMMARY:** The United States Fish and Wildlife Service (USFWS) submitted Permit Application 2025-03 to conduct the Long Pond Tidal Wetland Enhancement Project (Project), a two-phase habitat restoration effort within the Humboldt Bay National Wildlife Refuge (see Figures 1 - 4). Phase 1 involves demolition and replacement of the existing tide gate and water control structures at the mouth of Long Pond. Phase 2 consists of habitat improvements focused on restoring the landscape adjacent to Long Pond by converting upland areas into muted-tidal wetlands through the addition of ponds, channels, and large woody debris. .

Consistent with District Ordinances and the Harbors and Navigation Code, this is a procedural step to accept a permit application to conduct physical improvements within the waters of Humboldt Bay. If the Board chooses to accept the filing of this permit, staff will follow standard procedures to review and evaluate the Project. Following that analysis, the Project will come before the Board with a staff recommendation for or against approval.

**DISCUSSION:** Phase 1 of the Project focuses on replacing a failing tide gate structure that is a critical water control mechanism for the refuge to prevent seawater from flowing upstream during high tide, which could inundate infrastructure. The existing structure is approximately 1,500 square feet in size and will be replaced with a dimensionally equivalent structure. To facilitate in-water construction, a 68-foot-diameter sheet pile cofferdam will be installed around the existing tide gate to create a dewatered work zone. The current concrete structure, including wingwalls, will be fully removed and replaced with a sheet pile wall containing three 6-foot HDPE culverts. These culverts will be fitted with marine-grade aluminum tide gates—two side-opening and one top-hinged—to allow for adaptive tidal flow management. Sheet pile wingwalls will be driven at 45-degree angles to reinforce the structure, and scour protection will be provided with a 3-foot layer of riprap topped with 1 foot of controlled low-strength material.

Phase 2 will restore approximately 6.5 acres of upland habitat adjacent to Long Pond by converting it into functional brackish and salt marsh wetlands. Restoration activities will include the excavation of over 77,000 square feet of tidal channels and ponds to improve hydrologic connectivity, expand floodplain function, and increase habitat diversity. Large woody debris, such as stumps and logs sourced from within the refuge, will be strategically placed to provide habitat structure, perching sites for birds, and sediment stabilization. This phase emphasizes ecological enhancement by creating variable-depth wetland features that support a range of native species, including estuarine fish, amphibians, and migratory shorebirds.

Phase 1 construction is scheduled for the seasonal window between June 15 and October 15, 2025. No work will occur below the mean high-water mark before July 1. Construction for Phase 2 is expected to take place over two work seasons, spanning from June 15 to October 31 in both 2026 and 2027. Erosion and sediment control measures will be implemented throughout construction. In addition to pursuing a District permit, USFWS is also currently in the process of applying for other regulatory approvals.

The submitted Long Pond Tidal Wetland Enhancement Project Application is available on the Harbor District website: <https://humboldtbay.org/public-notices-announcements-information>.

Figure 1: Project Location Map of the Long Pond Tidal Wetland Enhancement Project

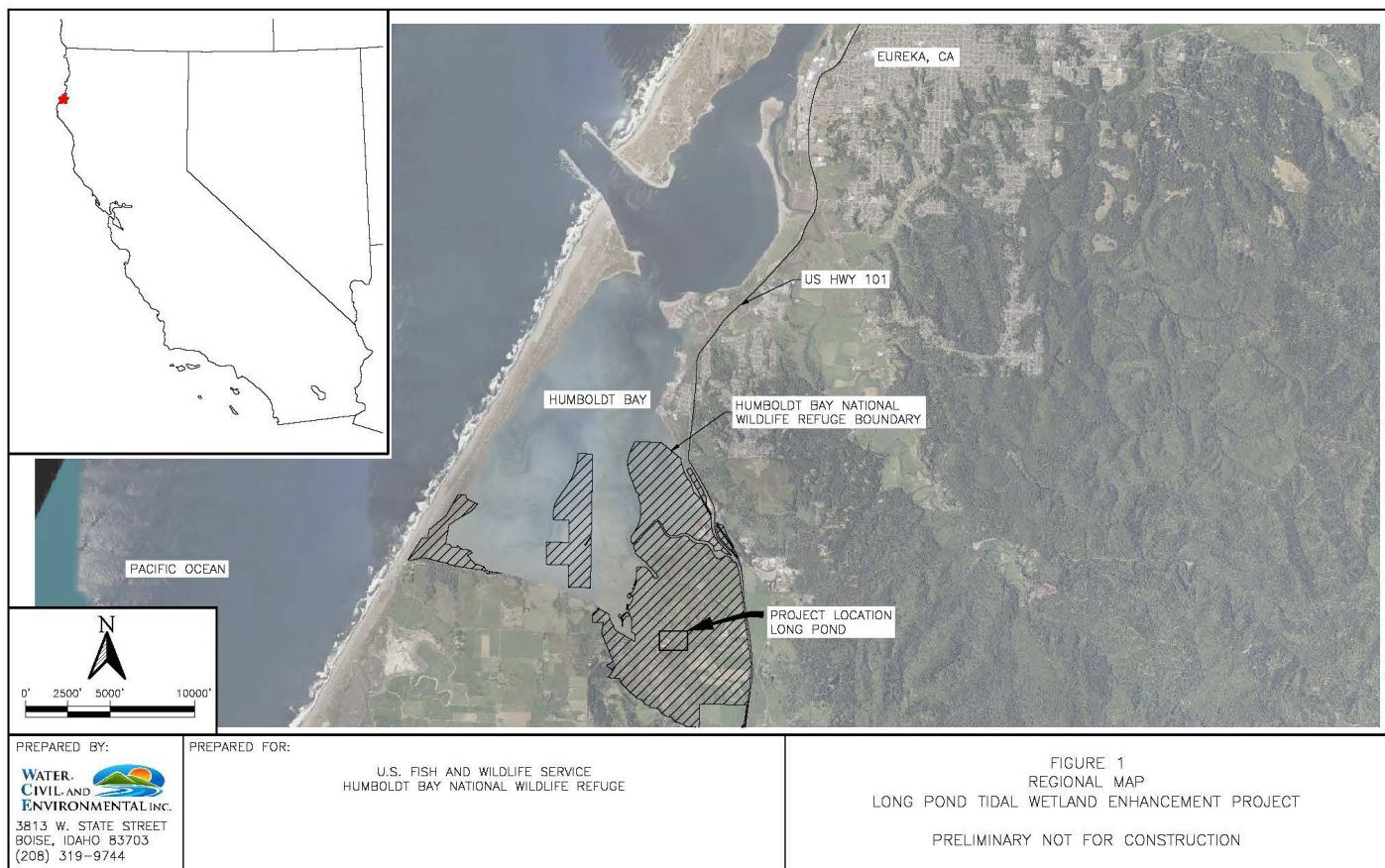


Figure 2: Long Pond Tidal Wetland Enhancement Project Site Map

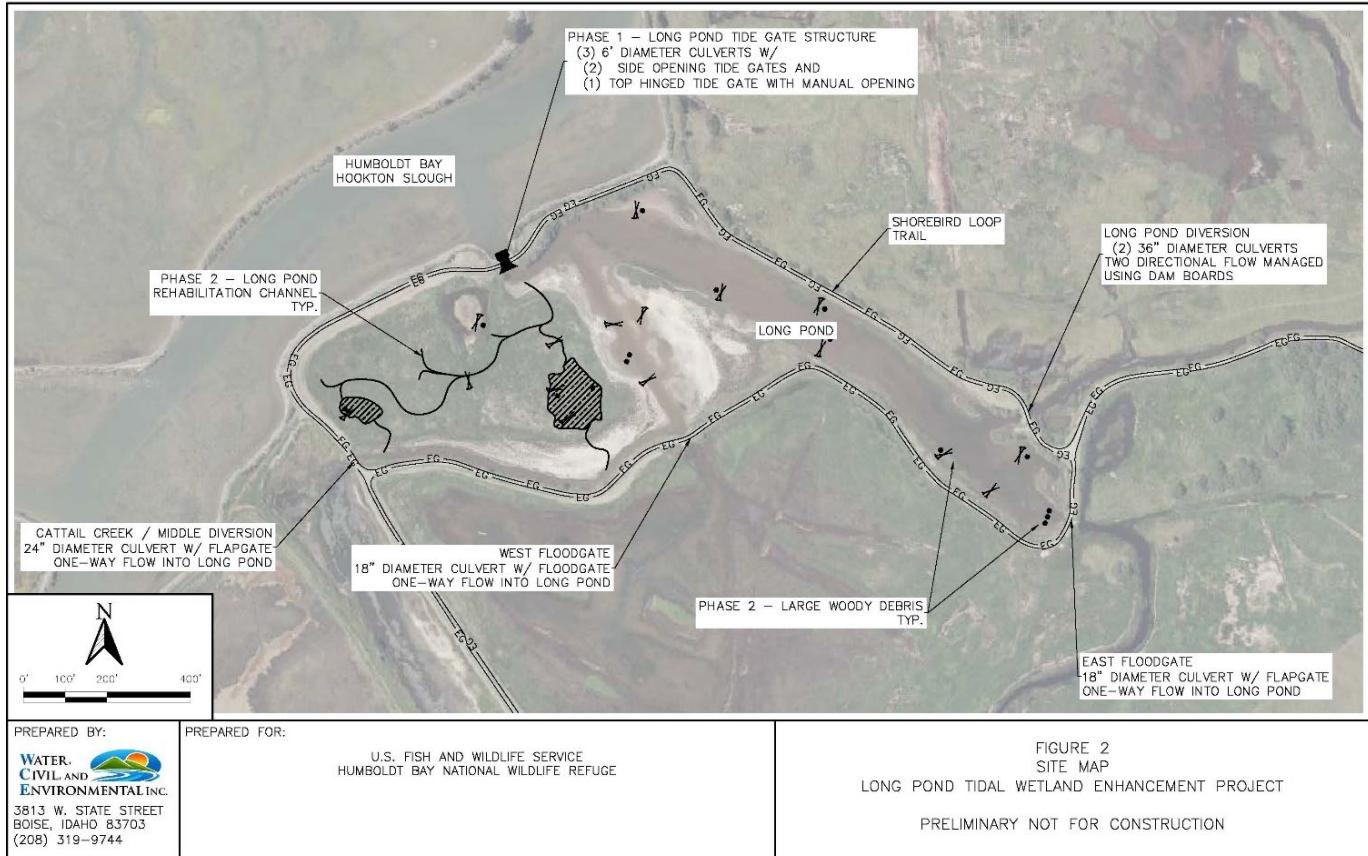
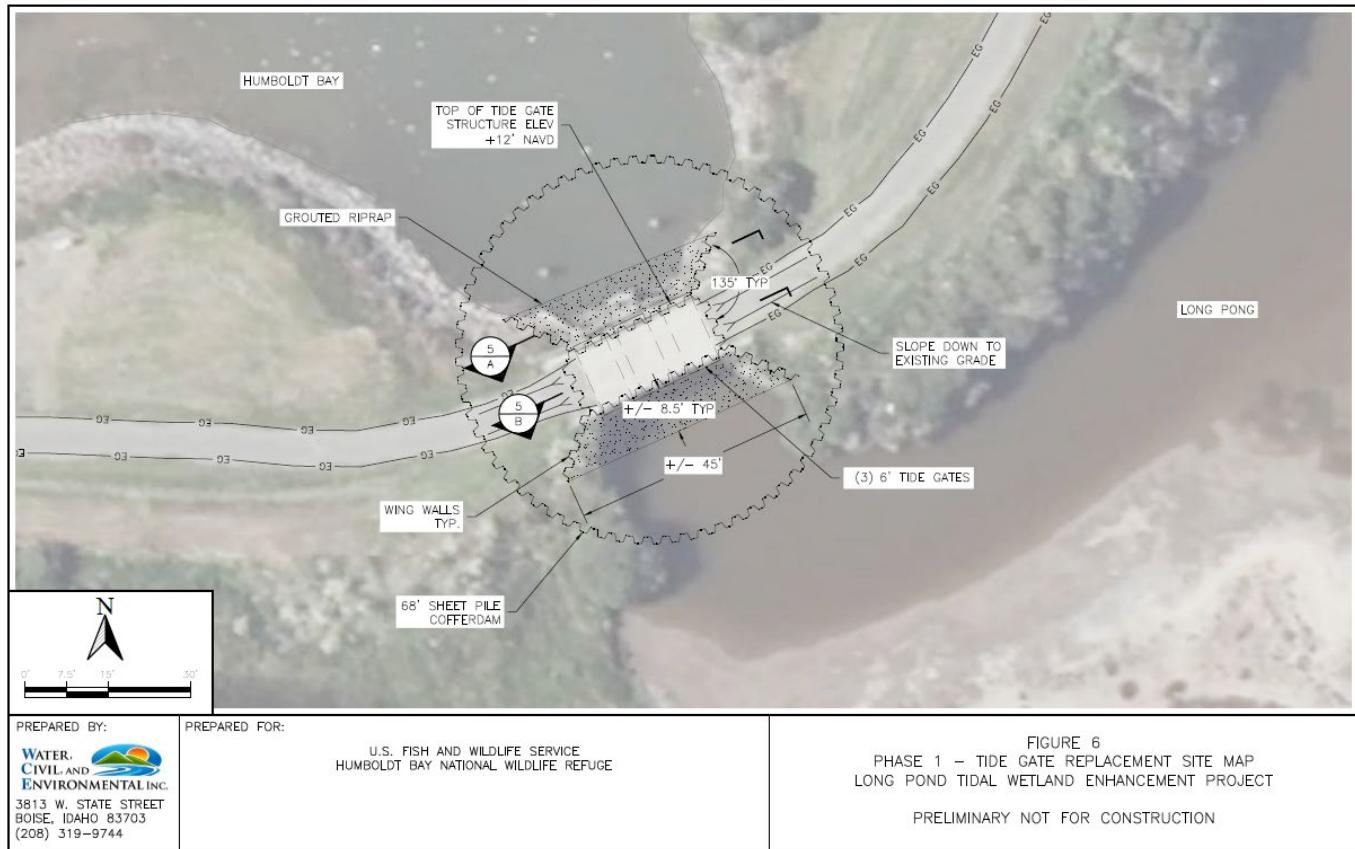


Figure 3: Damage to South Wingwall of the Long Pond Tidal Gate



Figure 4: Phase 1 Tide Gate Replacement



**STAFF REPORT**  
**HARBOR DISTRICT MEETING**  
**May 8, 2025**

**TO:** Honorable Board President and Harbor District Board Members

**FROM:** Rob Holmlund, Development Director; Vanessa Blodget, District Planner

**DATE:** May 1, 2025

**TITLE: Receive Status Update Regarding Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project**

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**STAFF RECOMMENDATION:** Receive report and provide direction.

**SUMMARY:** The Board has requested a monthly update regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project. Updates may include the status of grants, budgets, schedules, technical studies, funding opportunities, tasks completed, tasks underway, upcoming tasks, community engagement, and the latest overall project strategy. This report will provide an update for May 2025.

**DISCUSSION:** As outlined in the last three Board meetings (and accompanying staff reports), each monthly update will now include technical speakers from the project team, with a specific theme for each month. The theme for this meeting (May 2025) is “Marine Project Elements Part 2,” with the following speakers:

- Younes Nouri (Moffatt) - SLR and hydrodynamic modelling - 5 minutes
- Aaron Porter (Moffatt & Nichol) - Ship traffic analysis - 5 minutes
- Gwen Lawrence (Moffatt & Nichol) - Tow-out simulations and navigation assessment - 5 minutes

Next two month’s theme will be “Upland” components of the project. There have been a few slight changes to the overall schedule of speakers/themes. See this list for the revised version:

- February (Project Overview Theme)
  - Rob Holmlund (Harbor District) – Project schedule update – 5 minutes
  - Shane Phillips (Moffatt & Nichol) – General site plan and state of the on-going project design – 5 minutes
  - Adam Wagschal (Moffatt & Nichol) – General permitting strategy and state of the on-going impact analyses and permitting processes – 5 minutes

- Rob Holmlund (Harbor District) – Overview of Scope/Schedule of Baywide Master Plan – 5 minutes
- March (Planned and Budgeted Project Amenities Theme)
  - Brett Vivyan (GHD) – Great Redwood Trail – 5 minutes
  - Marc Percher (GHD) – WIM Work Dock and Fishermen Storage – 5 minutes
  - Rob Holmlund (Harbor District) – Woodley Island Sailing and Recreation Center (Public Recreation Access: Fishing Pier, Kayak Launch, or other) – 5 minutes
  - Rob Holmlund (Harbor District) – Community Benefit Program – 5 minutes
  - Shelly Anghera (Moffatt & Nichol) – SAP, dredging, and marine geotech – 5 minutes (this speaker is unavailable in April, so will be presenting in March despite the theme discontinuity)
- April (Marine Theme part 1)
  - Maryam Aboosaber (Moffatt & Nichol) – Wharf design (including seismic) and berth design – 5 minutes
  - Xiuying Xing (Moffatt & Nichol) – Wet storage – 5 minutes
  - Younes Nouri (Moffatt & Nichol) – Seismic and Tsunami – 5 minutes
- May (Marine Theme part 2)
  - Younes Nouri (Moffatt) – SLR and hydrodynamic modelling – 5 minutes
  - Aaron Porter (Moffatt & Nichol) – Ship traffic analysis – 5 minutes
  - Gwen Lawrence (Moffatt & Nichol) – Tow-out simulations and navigation assessment – 5 minutes
- June (Upland Theme part 1)
  - Josh Singer (Moffatt & Nichol) – Terminal operations Part 1 – 5 minutes
  - Jeremy Patapoff (Moffatt & Nichol) – Stormwater and grading – 5 minutes
  - TBD (EMI) – Ground improvements and seismic – 5 minutes
  - Aaron Porter (Moffatt & Nichol) – Shoreline – 5 minutes
- July (Upland Theme part 2)
  - Chris Mikkelsen (Harbor District) – Phase 1, site contamination, cleanup, and related – 5 minutes
  - Brett Vivyan (GHD) – Roadway access – 5 minutes
  - TBD (Moffatt & Nichol) – Anticipated traffic volumes/types
- August (Financing and Operations Theme)
  - Josh Singer (Moffatt & Nichol) – Terminal operations Part 2 – 5 minutes
  - Michael Jokerst (Moffatt & Nichol) – Updated project cost estimate and schedule – 5 minutes
  - Sean Boyd (EY) – Financial plan – 5 minutes
- September (Energy, Utilities, and Sustainability Theme)
  - Scott Lagueux (Moffatt & Nichol) – Green Terminal analyses – 5 minutes
  - Pablo Faria (Moffatt & Nichol) – Electrical load – 5 minutes
  - Jordan King (GHD) – Solar – 5 minutes
  - Luke Holgen (GHD) – Utilities – 5 minutes
- October (CEQA, NEPA, and Permits Update)
  - Adam Wagschal (Moffatt & Nichol) – Overview – 5 minutes
  - Sally Zeff (ICF) – CEQA and NEPA – 5 minutes
  - John Markham (ICF) – Permits – 5 minutes

- November (Baywide Master Plan Theme)
  - TBD – Public Engagement Plan – 5 minutes
  - TBD – West Coast OSW Port Development Needs/Demand Analysis – 5 minutes
  - TBD – Stakeholder Input – 5 minutes
  - TBD – Development Scenarios and Opportunity/Options Analysis – 5 minutes
  - TBD – Strategic Planning for Supply Chain and Workforce Capacity – 5 minutes
- December (Impacts and Mitigation Theme)
  - Adam Wagschal (Moffatt & Nichol) – Comprehensive impacts summary – 5 minutes
  - Sharon Kramer (HT Harvey Associates) – Bio mitigation – 5 minutes
  - TBD (ICF or HMMH) – Sound/noise impact modeling – 5 minutes
  - Jennifer Stock and Aaron Savage (Moffatt & Nichol) – Visual Sims – 5 minutes
  - Kim Thompson (Moffatt & Nichol) and Adam Wagschal (Moffatt & Nichol) – Aquaculture White Papers – 5 minutes
  - Jamie Roscoe (Roscoe Associates) – Cultural Resources – 5 minutes
  - Joseph Saler (SHN) – Onsite mitigation – 5 minutes
  - Jeremy Svehla (GHD) – Offsite mitigation – 5 minutes
- January 2026 (Progress Update on Past Themes)
  - Adam Wagschal (Moffatt & Nichol) – Impact Analyses and Permitting update - 5 minutes
  - TBD – Amenities update – 5 minutes
  - TBD – Marine update – 10 minutes
  - TBD – Upland update – 10 minutes
  - TBD – Energy, Utilities, and Sustainability update – 10 minutes
- February 2026 (TBD Theme)

**STAFF REPORT  
HARBOR DISTRICT MEETING  
May 8, 2025**

**TO:** Honorable Board President and Harbor District Board Members

**FROM:** Chris Mikkelsen, Executive Director

**DATE:** May 1, 2025

**TITLE:** Special Guest Presentation from Ashley Vellis of Humboldt Dockside Market, Humboldt County's Open Air Fish Market

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**STAFF RECOMMENDATION:** Receive the presentation and offer support or direction as needed.

**SUMMARY:** [Humboldt Dockside Market](#) will open June 7, 2025 from 9:00AM to 1:00 PM at the Madaket Plaza in Eureka. Humboldt County's open-air fish market is a project of the North Coast Growers Association in partnership with Ashley's Seafood and offers a unique opportunity for local fishers to showcase their products and offer them directly to our community. Patrons will have many choices in products, processing and packaging.



**STAFF REPORT - HARBOR DISTRICT MEETING****May 8, 2025****TO:** Honorable Board President and Harbor District Board Members**FROM:** Chris Mikkelsen, Executive Director**DATE:** May 1, 2025**TITLE:** Consideration of Initial Fiscal Year 2025-2026 Budget Preparation Step 2 - Preliminary Goals for Redwood Marine Terminal I, Redwood Marine Terminal II and Shelter Cove

**STAFF RECOMMENDATION:** Staff recommends that the Board direct staff to implement the proposed 2025-2026 Fiscal Year Budget Preparation Schedule and receive a report on the proposed capital expense projects for Redwood Marine Terminal I, Redwood Marine Terminal II and Shelter Cove.

**SUMMARY:** Beginning at the April 10<sup>th</sup> meeting, staff will present the Capital expense projects under consideration for the 2025-2026 fiscal year and the projected costs of each. These items do not include the recurring maintenance and operations costs, which will be presented in the final draft budget brought to the commission for approval in June.

**DISCUSSION:** Staff recommends utilizing the following schedule to review goals, revenue, and expenditures by programmatic activity. These meetings will double as strategy sessions, which will be used by the Board, Executive Director, and District Staff to clearly understand where each activity is financially and what we can reasonably accomplish within our financial means. Staff will work with the Budget Subcommittee to prepare the budget and bring the complete budget to the Board for approval.

Date	Meeting Type	Purpose
April 10	Regular	A) <i>Preliminary Goals, Income, and Expenditures:</i> 1. <i>Woodley Island Marina</i> 2. <i>Fields Landing Boat Yard</i> 3. <i>Dredging</i>
May 8	Regular	A) <b>Preliminary Goals, Income, and Expenditures:</b> 1. <b>Redwood Marine Terminal I</b> 2. <b>Redwood Marine Terminal II</b> 3. <b>Shelter Cove</b>
June 12	Regular	A) Preliminary Goals, Income, and Expenditures: 1. Port Operations 2. Conservation and Recreation Programs 3. Administrative Services 4. General Operating and Staffing 5. Follow-up discussion from previous budget meeting topics B) Adopt Preliminary Budget
July 10	Regular	Budget Adoption and Transmission to the County Board of Supervisors