

**AGENDA**  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

**DATE:** **March 13, 2025**

**TIME:** **Closed Session – 5:00 P.M.**  
**Regular Session – 6:00 P.M.**

**PLACE:** **Woodley Island Marina Meeting Room, 601 Startare Drive, Eureka, CA 95501**

**How to Observe and Participate in the Meeting:**

Observe: Members of the public can attend the meeting in person or observe the meeting on Zoom at the following link: <https://us02web.zoom.us/j/6917934402>

Meeting ID: 691 793 4402  
One tap mobile  
(669) 900-9128, 6917934402#

*Public members observing on Zoom will not be able to participate or provide comment.*

*Members of the public who may wish to provide public comment during the meeting must attend in person.*

*The Meeting Room is wheelchair accessible. Accommodation and access to Harbor District meetings for people with other handicaps must be requested of the Director of Administrative Services at (707) 443-0801 at least 24 hours in advance of the meeting.*

**1. Call to Order Closed Session at 5:00 P.M.**

**2. Public Comment**

*Note: This portion of the Agenda allows the public to speak to the Board on the closed session items. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Closed Session Agenda. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners.*

**3. Move to Closed Session**

- a) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Property: Humboldt County APNs: 506-061-007, 506-061-009, 506-061-010, 506-181-006, 506-181-002, 506-061-006. Agency negotiator: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating parties: JBM Land, LLC. Under negotiation: price and terms of payment.

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- b)** CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Property: Humboldt County APN: 506-061-028. Agency negotiator: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating parties: Jeff and Rebecca Meyer. Under negotiation: price and terms of payment.
- c)** CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Property: Humboldt County APNs: 401-031-054-000, 401-031-061-000, 401-112-013-000. Agency negotiator: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating parties: California Redwood Company. Under negotiation: price and terms of payment.
- d)** CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Property: Humboldt County APNs: 401-031-071-000 and 401-112-029-000. Agency negotiator: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating parties: Sniper Enterprises, LLC. Under negotiation: price and terms of payment.
- e)** CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Property: Assessor's Parcel Numbers 401-112-021 and 401-112-024, Samoa Peninsula, Humboldt County, California District negotiators: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating party: California Marine Investments LLC. Under negotiation: price and terms of payment.

**4. Call to Order Regular Session at 6:00 P.M. and Roll Call**

**5. Pledge of Allegiance**

**6. Report on Closed Session**

**7. Public Comment**

*Note: This portion of the Agenda allows the public to speak to the Board on the various issues NOT itemized on this Agenda. A member of the public may also request that a matter appearing on the Consent Calendar be pulled and discussed separately. Pursuant to the Brown Act, the Board may not take action on any item that does not appear on the Agenda. Each speaker is limited to speak for a period of three (3) minutes regarding each item on the Agenda. Each speaker is limited to speak for a period of three (3) minutes during the PUBLIC COMMENT portion of the Agenda regarding items of special interest to the public NOT appearing on the Agenda that are within the subject matter jurisdiction of the Board of Commissioners. The three (3) minute time limit may not be transferred to other speakers. The three (3) minute time limit for each speaker may be extended by the President of the Board of Commissioners or the Presiding Member of the Board of Commissioners at the regular meeting of the District.*

**8. Consent Calendar**

- a) Adopt Minutes for February 13, 2025, Regular Board Meeting
- b) Receive District Financial Reports for January 2025

**9. Communications, Reports, and Correspondence Received**

- a) Correspondence Received
- b) Executive Director's Report
- c) Staff Reports
- d) District Counsel Report
- e) District Treasurer Report
- f) District Engineer Report
- g) District Planner Report
- h) Commissioner and Committee Reports

**10. Unfinished Business**

- a) **Receive Status Update Regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project**

*Recommendation:* Receive the report and provide direction.

*Summary:* The Board has requested a monthly update regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project. Updates may include the status of grants, budgets, schedules, technical studies, funding opportunities, tasks completed, tasks underway, upcoming tasks, community engagement, and the latest overall project strategy. This report will provide an update for March 2025.

**11. New Business**

- a) **Receive Report Regarding Planning Study for the Proposed Extension of the Humboldt Bay Trail from Eureka to CR**

*Recommendation:* Receive report.

*Summary:* The County of Humboldt is conducting a planning study to evaluate the possibility of an extension of the Humboldt Bay trail from its current southernmost point to the College of the Redwoods. Deputy Public Works Director Hank Seemann will provide an update to the Board of the status and current findings of the study.

- b) **Consideration of Initial Fiscal Year 2025-2026 Budget Preparation Schedule**

*Recommendation:* Staff recommends that the Board direct staff to implement the proposed 2025-2026 Fiscal Year Budget Preparation Schedule.

*Summary:* The Budget is prepared annually under the direction of the Executive Director. In accordance with CA Harbors and Navigation Code Section 6093, on or before June 15, the District Board shall estimate and determine the amount of money required by the Harbor District and shall adopt a preliminary budget. Per Section 6093.3, the final budget shall be reported to the Board of Supervisors no later than August 1<sup>st</sup>.

**c) Receive Report Regarding the “Green Terminal Roadmap” for the Heavy Lift Marine Terminal Project**

*Recommendation:* Receive report and provide direction.

*Summary:* On January 4, 2024, the Board adopted Resolution 2024-01: “A Resolution Committing the District to Developing and Adopting a Green Terminal Strategy and Roadmap for the New Heavy Lift Multipurpose Terminal to Support the Offshore Wind Industry”. That Resolution included Board direction for staff to bring a Strategy/Roadmap before the board by March of 2025. Staff and consultants working for the District will present a Roadmap to the Board, which outlines what will be accomplished over the next several months. The schedule is to have a Green Terminal Plan before the Board in July 2025.

**d) Review of Advisory Committees and Consider Changes**

*Recommendation:* Staff recommends that the Board review the current Advisory Committees and confirm or amend them as necessary.

*Summary:* Advisory Committees are formed regularly throughout the year and are essential for the Harbor District. They offer the Board of Commissioners an opportunity to gather information and recommend action on important issues, support staff with project advancement, and sustain key District initiatives.

**e) Consider Accepting Public Comment via Zoom**

*Recommendation:* Staff recommends that the Board consider accepting public comment during regular monthly Commission Meetings via Zoom and direct staff to implement appropriate procedures and protocols to begin receiving such comments starting with the May 8, 2025 Regular Board Meeting.

*Summary:* The District, through its recurring community engagement activities and by its adoption of the Community Engagement Strategies for the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal, has established firm commitments and objectives to support inclusiveness and equity and to provide an easy opportunity for public participation.

**12. Adjournment**