

**ADOPTED MINUTES**  
**REGULAR MEETING OF THE BOARD OF COMMISSIONERS**  
**HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

**November 14, 2024**

The Humboldt Bay Harbor, Recreation and Conservation District met in regular session on the above date, Closed Session met at 5:00 P.M., Regular Session met at 6:00 P.M. at the Woodley Island Marina meeting room, 601 Startare Drive, Eureka, CA 95501.

**CLOSED SESSION – 5:00 P.M.**

**PUBLIC COMMENT:** The following individuals addressed the Commission regarding subject matters on the closed session meeting agenda: No one.

**BUSINESS**

- a)** PUBLIC EMPLOYEE PERFORMANCE EVALUATION pursuant to Government Code section 54957(b)(1). Title: Executive Director – Chris Mikkelsen
- b)** CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Property: Humboldt County APNs: 401-031-054-000, 401-031-061-000, 401-112-013-000. Agency negotiator: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating parties: California Redwood Company. Under negotiation: price and terms of payment.
- c)** CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Property: Humboldt County APNs: 401-031-071-000 and 401-112-029-000. Agency negotiator: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating parties: Sniper Enterprises, LLC. Under negotiation: price and terms of payment.

**REGULAR SESSION – 6:00 P.M.**

**ROLL CALL**

PRESENT: BENSON  
DALE  
HIGGINS  
KULLMANN  
NEWMAN

ABSENT: NONE  
QUORUM: YES

**PLEDGE OF ALLEGIENCE**

**REPORT ON CLOSED SESSION:** No reportable action.

**PUBLIC COMMENT:** The following individuals addressed the Commission regarding subject matters not on the regular session meeting agenda: Vivian Helliwell and Kimberly Rich commented.

**CONSENT CALENDAR**

- a) Adopt Minutes for October 10, 2024 Regular Board Meeting
- b) Consider Accepting Application for Filing for Harbor District Permit 2023-04: Humboldt Bay Oyster Company Shellfish Farm
- c) Approve a PO for a Temporary Harbor Maintenance Worker
- d) Authorize Executive Director to Amend the Amount of the Most Recent Moffatt & Nichol Contract (Purchase Order No. 2214) from \$10,297,336 to \$10,819,388 to Accommodate Eelgrass Mitigation Planning Activities Funded Through Caltrans Cooperative Agreement. Replaces Purchase Order No. 2178

COMMISSIONER HIGGINS MOVED TO ACCEPT CONSENT CALENDAR ITEMS A-D.

COMMISSIONER KULLMANN SECONDED.

VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

Ayes: BENSON, DALE, HIGGINS, KULLMANN, NEWMAN

Noes: NONE

Absent: NONE

Abstain: NONE

**COMMUNICATIONS, REPORTS AND CORRESPONDENCE RECEIVED**

- a) Correspondence Received
  - I. No correspondence received.
- b) Executive Director's Report
  - I. Executive Director presented Executive Director's report.
- c) Staff Reports
  - I. Staff presented reports.
- d) District Counsel Report
  - I. No report.
- e) District Treasurer Report
  - I. No report.
- f) District Engineer Report
  - I. Executive Director presented the District Engineer Report.
- g) District Planner Report
  - I. District Planner presented a report.
- h) Commissioner and Committee Reports
  - I. Commissioners reported on recent activities and subcommittees.

**UNFINISHED BUSINESS**

- a) Receive Status Update Regarding the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project
  - I. District staff presented the item.
  - II. The Commission discussed the item.

- III. Chair Dale opened the item to public comment. Vivian Helliwell, David Helliwell, Bill Rich and Jennifer Kalt commented.
- IV. Chair Dale moved the discussion back to the Commission.
- V. Discussion item only, no formal action was taken.

## **NEW BUSINESS**

- a) Consider Adopting Resolution 2024-10, A Resolution Commending Patrick Higgins for His Service as Commissioner of the Humboldt Bay Harbor, Recreation and Conservation District**
  - I. Executive Director presented the item.
  - II. The Commission discussed the item.
  - III. Chair Dale opened the item to public comment. Todd Van Herpe commented.
  - IV. Chair Dale moved the discussion back to the Commission.

COMMISSIONER NEWMAN MOVED TO ADOPT RESOLUTION 2024-10, A RESOLUTION COMMENDING PATRICK HIGGINS FOR HIS SERVICE AS COMMISSIONER OF THE HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT.

COMMISSIONER BENSON SECONDED.

COMMISSIONER BENSON EDITED HIS SECOND TO THE MOTION, ASKING TO REMOVE A SENTENCE FROM THE NINETH WHEARAS OF THE RESOLUTION.

COMMISSIONER NEWMAN ACCEPTED THE CHANGE IN MOTION.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

Ayes: BENSON, DALE, HIGGINS, KULLMANN, NEWMAN

Noes: NONE

Absent: NONE

Abstain: NONE
- b) Consider Adopting Resolution 2024-11, A Resolution Authorizing the Submission of a California Energy Commission Waterfront Facility Improvement Program Grant for the Humboldt Bay Offshore Wind Heavy Lift Marine Terminal – Enhanced Technical Studies and Public Engagement Project**
  - I. District staff presented the item.
  - II. The Commission discussed the item.
  - III. Chair Dale opened the item to public comment. Todd Van Herpe, Jennifer Kalt, and Vivian Helliwell commented.
  - IV. Chair Dale moved the discussion back to the Commission.

COMMISSIONER HIGGINS MOVED TO ADOPT RESOLUTION 2024-11, A RESOLUTION AUTHORIZING THE SUBMISSION OF A CALIFORNIA ENERGY COMMISSION WATERFRONT FACILITY IMPROVEMENT PROGRAM GRANT FOR THE HUMBOLDT BAY OFFSHORE WIND HEAVY LIFT MARINE TERMINAL-ENHANCED TECHNICAL STUDIES AND PUBLIC ENGAGEMENT PROJECT.

COMMISSIONER KULLMANN SECONDED.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

Ayes: BENSON, DALE, HIGGINS, KULLMANN, NEWMAN

Noes: NONE

Absent: NONE

c) Consider Adopting Resolution 2024-12: A Resolution Establishing Findings Relative to and Approving Harbor District Permit 2024-04 with Conditions for the Humboldt Bay Regional Spartina Eradication Plan Continued Implementation

- I. District Planner presented the item.
- II. The Commission discussed the item.
- III. Chair Dale opened the item to public comment. No one commented.
- IV. Chair Dale moved the discussion back to the Commission.

COMMISSIONER KULLMANN MOVED TO ADOPT RESOLUTION 2024-12, A RESOLUTION ESTABLISHING FINDINGS RELATIVE TO AND APPROVING HARBOR DISTRICT PERMIT 2024-04 WITH CONDITIONS FOR THE HUMBOLDT BAY REGIONAL SPARTINA ERADICATION PLAN CONTINUED IMPLEMENTATION.

COMMISSIONER HIGGINS SECONDED.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

Ayes: BENSON, DALE, HIGGINS, KULLMANN, NEWMAN

Noes: NONE

Absent: NONE

Abstain: NONE

**FUTURE AGENDA ITEMS**

- a) Resolution Supporting Community Engagement

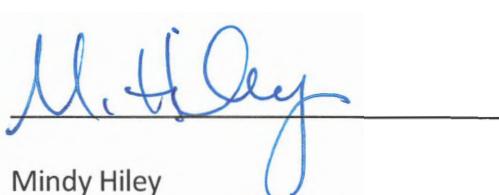
**ADJOURNMENT – 7:45 P.M.**

APPROVED BY:



Aaron Newman  
Secretary of the Board of Commissioners

RECORDED BY:



Mindy Hiley  
Director of Administrative Services