

**ADOPTED MINUTES**  
**SPECIAL MEETING OF THE BOARD OF COMMISSIONERS**  
**HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

**August 15, 2022**

The Humboldt Bay Harbor, Recreation and Conservation District met in special session on the above date, at 5:30 P.M. both via video conference with a teleconference option.

**SPECIAL SESSION – 5:30 P.M.**

**ROLL CALL**

PRESENT: DALE  
HIGGINS  
KULLMANN  
MARKS  
NEWMAN

ABSENT: NONE  
QUORUM: YES

**PUBLIC COMMENT:** The following individuals addressed the Commission regarding subject matters not on the special session meeting agenda: No one.

**PLEDGE OF ALLEGIENCE**

**CONSENT CALENDAR**

- a) Adopt Minutes for July 14, 2022 Regular Board Meeting
- b) Affirm the Findings Made in Resolution 2021-16 Regarding the Continued State of Emergency and Authorize the Continued use of Teleconference Meetings
- c) Approve PO #1815 for World Oil, disposal from Arcturus
- d) Consider Accepting for Filing District Permit 2022-04: County of Humboldt – Humboldt Bay Trail South
- e) Consider Accepting for Filing District Permit 2022-05: City of Eureka – Samoa Boat Launch Improvement Project

COMMISSIONER MARKS MOVED TO ACCEPT CONSENT CALENDAR ITEMS A-E.

COMMISSIONER HIGGINS SECONDED.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

Ayes: DALE, HIGGINS, KULLMANN, MARKS, NEWMAN

Noes: NONE

Absent: NONE

Abstain: NONE

**COMMISSIONER HIGGINS MADE A MOTION TO MOVE AGENDA ITEM 7B TO THE FIRST ITEM OF NEW BUSINESS**

COMMISSIONER MARKS SECONDED.

**COMMUNICATIONS, REPORTS AND CORRESPONDENCE RECEIVED**

- a) Executive Director's Report**
  - I. No report.
- b) Staff Reports**
  - I. Staff presented on recent District activities.
- c) District Counsel and District Treasurer Reports**
  - I. No report.
- d) Commissioner and Committee Reports**
  - I. Commissioners reported on recent activities and subcommittees.
- e) Correspondence Received**
  - I. None received.

**UNFINISHED BUSINESS - NONE**

**NEW BUSINESS**

- b) Consider Approval of an Earnest Money Funding Agreement and Grant of Assignment and Purchase Option**
  - I. District Counsel presented the item.
  - II. The Commission discussed the item.
  - III. Chair Dale opened the item to public comment. No one commented.
  - IV. Chair Dale moved the discussion back to the Commission.

COMMISSIONER NEWMAN MOVED TO AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AN EARNEST MONEY FUNDING AGREEMENT AND GRANT OF ASSIGNMENT AND PURCHASE OPTION BETWEEN THE HUMBOLDT BAY DEVELOPMENT ASSOCIATION AND THE HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT.

COMMISSIONER KULLMANN SECONDED.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT

Ayes: DALE, HIGGINS, KULLMANN, MARKS, NEWMAN

Noes: NONE

Absent: NONE

Abstain: NONE
- a) Receive a Report and Provide Direction Regarding the Potential to Enter into a Project Labor Agreement Regarding the Development of the New Heavy Lift Marine Terminal to Support the Offshore Wind Industry**
  - I. Executive Director presented the item.
  - II. The Commission discussed the item.
  - III. Chair Dale opened the item to public comment. Jeff Hunerlach, Amy Jester and Connie Stewart commented.
  - IV. Chair Dale moved the discussion back to the Commission.
  - V. Discussion item only, no formal action was taken.
- c) Consider Appointing Bar Pilot Apprentices Interviewed by the Pilotage Advisory Subcommittee**
  - I. Chair Dale presented the item.

**Adopted Minutes for August 15, 2022 Special Board Meeting**

II. The Commission discussed the item.

III. Chair Dale opened the item to public comment. No one commented.

IV. Chair Dale moved the discussion back to the Commission.

COMMISSIONER NEWMAN MOVED TO APPOINT PAUL CASKEN AND MICHAEL LEE AS BAR PILOT APPRENTICES.

COMMISSIONER KULLMANN SECONDED.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT

Ayes: DALE, HIGGINS, KULLMANN, MARKS, NEWMAN

Noes: NONE

Absent: NONE

Abstain: NONE

**d) Consider Adopting Resolution 2022-10 Amending the Fee Schedule of Harbor District Properties and Operations**

I. Executive Director presented the item.

II. The Commission discussed the item.

III. Chair Dale opened the item to public comment. Chet Albin commented.

IV. Chair Dale moved the discussion back to the Commission.

COMMISSIONER MARKS MOVED TO ADOPT RESOLUTION 2022-10 AMENDING THE FEE SCHEDULE OF HARBOR DISTRICT PROPERTIES AND OPERATIONS.

COMMISSIONER HIGGINS SECONDED.

ROLL CALL VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT

Ayes: DALE, HIGGINS, KULLMANN, MARKS, NEWMAN

Noes: NONE

Absent: NONE

Abstain: NONE

**FUTURE AGENDA ITEMS**

**ADJOURNMENT – 6:25 P.M.**

APPROVED BY:



Richard Marks  
Secretary of the Board of Commissioners

RECORDED BY:



Mindy Hiley  
Director of Administrative Services