

**ADOPTED MINUTES  
REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
HUMBOLDT BAY HARBOR, RECREATION AND CONSERVATION DISTRICT**

**April 10, 2025**

The Humboldt Bay Harbor, Recreation and Conservation District met in regular session on the above date, Closed Session met at 5:00 P.M., Regular Session met at 6:00 P.M. at the Woodley Island Marina meeting room, 601 Startare Drive, Eureka, CA 95501.

**CLOSED SESSION – 5:00 P.M.**

**PUBLIC COMMENT:** The following individuals addressed the Commission regarding subject matters on the closed session meeting agenda: No one.

**BUSINESS**

- a) CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Property: Assessor's Parcel Numbers 401-112-021 and 401-112-024, Samoa Peninsula, Humboldt County, California District negotiators: Chris Mikkelsen, Executive Director; Ryan Plotz, District Counsel. Negotiating party: California Marine Investments LLC. Under negotiation: price and terms of payment.

**REGULAR SESSION – 6:00 P.M.**

**ROLL CALL**

**PRESENT:** BENSON  
DALE  
KULLMANN  
NEWMAN  
NORTON

**ABSENT:** NONE

**QUORUM:** YES

**PLEDGE OF ALLEGIENCE**

**REPORT ON SPECIAL CLOSED SESSION:** No reportable action.

**PUBLIC COMMENT:** The following individuals addressed the Commission regarding subject matters not on the regular session meeting agenda: No one.

**CONSENT CALENDAR**

- a) Charter Service at Woodley Island Marina
- b) Charter Agreement Renewal for Matt Dallam dba Northwind Charters to Operate a Charter Service at Woodley Island Marina
- c) Charter Agreement Renewal for Tim and Sherry Klassen dba Reel Steel Sportfishing to Operate a Charter Service at Woodley Island Marina

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- d)** Charter Agreement Renewal for Gary Blasi dba Full Throttle Sportfishing to Operate a Charter Service at Woodley Island Marina
- e)** Charter Agreement Renewal for Tony Sepulveda dba Shellback Sport Fishing to Operate a Charter Service at Woodley Island Marina
- f)** Consider Accepting Application for Filing for Harbor District Permit 2025-01: Fairhaven Terminal Dock Repair

COMMISSIONER NEWMAN MOVED ACCEPT CONSENT CALENDAR ITEMS A-F.

COMMISSIONER BENSON SECONDED.

VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

Ayes: BENSON, DALE, KULLMANN, NEWMAN, NORTON

Noes: NONE

Absent: NONE

Abstain: NONE

**COMMUNICATIONS, REPORTS AND CORRESPONDENCE RECEIVED**

- a)** Correspondence Received – None
- b)** Executive Director’s Report
  - I. Executive Director presented Executive Director’s report.
  - II. Carol Vander Meer presented on the Peninsula Community Collaborative (PCC)
- c)** Staff Reports
  - I. No reports.
- d)** District Counsel Report
  - I. No report.
- e)** District Treasurer Report
  - I. No report.
- f)** District Engineer Report.
  - I. District Engineer presented a report.
- g)** District Planner Report
  - I. No report.
- h)** Commissioner and Committee Reports
  - I. Commissioners reported on recent activities and subcommittees.

**UNFINISHED BUSINESS**

- a) Receive Status Update Regarding Humboldt Bay Offshore Wind Heavy Lift Marine Terminal Project**
  - I. District Planner presented the item with Adam Wagschal of Moffat & Nichol, Younes Nouri of Moffat & Nichol, Xuying Xng of Moffat & Nichol and Maryam Aboosaber of Moffat & Nichol.
  - II. The Commission discussed the item.
  - III. Chair Kullmann opened the item to public comment. No one commented.
  - IV. Chair Kullmann moved the discussion back to the Commission.
  - V. Discussion item only, no formal action was taken.

**NEW BUSINESS**

**a) Authorize Submission of a Letter in Support of Proposed Assembly Bill AB472 Authored by Assembly Member Chris Rogers Related to Vital Port Infrastructure State Investment**

- I. Executive Director presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. No one commented.
- IV. Chair Kullmann moved the discussion back to the Commission.  
COMMISSIONER DALE MOVED TO SUBMIT A LETTER OF SUPPORT OF PROPOSED ASSEMBLE BILL AB472 RELATED TO VITAL PORT INFRASTRUCTURE STATE INVESTMENT.  
COMMISSIONER NEWMAN SECONDED.  
VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.  
Ayes: BENSON, DALE, KULLMANN, NEWMAN, NORTON  
Noes: NONE  
Absent: NONE  
Abstain: NONE

**b) Consider Authorizing the Executive Director to Negotiate and Execute a Grant Agreement with the California Energy Commission for the Humboldt Bay Heavy Lift Marine Terminal – Advanced Design and Public Engagement Project**

- I. District Planner presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. No one commented.
- IV. Chair Kullmann moved the discussion back to the Commission.  
COMMISSIONER DALE MOVED TO AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE A GRANT AGREEMENT WITH THE CALIFORNIA ENERGY COMMISSION FOR THE HUMBOLDT BAY HEAVY LIFT MARINE TERMINAL ADVANCED DESIGN AND PUBLIC ENGAGEMENT PROJECT.  
COMMISSIONER NORTON SECONDED.  
VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.  
Ayes: BENSON, DALE, KULLMANN, NEWMAN, NORTON  
Noes: NONE  
Absent: NONE  
Abstain: NONE

**c) Selection of a Professional Consultant and Award of a Professional Services Contract for the EPA Brownfields Community Wide Assessment Grant, EPA Region 9, Award No. BF98T67701**

- I. Executive Director presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. No one commented.
- IV. Chair Kullmann moved the discussion back to the Commission.  
COMMISSIONER DALE MOVED TO AWARD A PROFESSIONAL SERVICES CONTRACT FOR THE EPA BROWNFIELDS COMMUNITY WIDE ASSESSMENT GRANT TO TERRAPHASE ENGINEERING.  
COMMISSIONER NORTON SECONDED.

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VOICE VOTE WAS CALLED, MOTION CARRIED WITHOUT DISSENT.

Ayes: BENSON, DALE, KULLMANN, NEWMAN, NORTON

Noes: NONE

Absent: NONE

Abstain: NONE

**d) Consideration of Initial Fiscal Year 2025-2026 Budget Preparation Step 1 - Preliminary Goals for Woodley Island Marina, Fields Landing Boat Yard, and Related Dredging**

- I. Executive Director presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. No one commented.
- IV. Chair Kullmann moved the discussion back to the Commission.
- V. Discussion item only, no formal action was taken.

**e) District Draft Audit Received for the Fiscal Year Ending June 30, 2024**

- I. Executive Director presented the item.
- II. The Commission discussed the item.
- III. Chair Kullmann opened the item to public comment. No one commented.
- IV. Chair Kullmann moved the discussion back to the Commission.
- V. Discussion Item only, no formal action was taken.

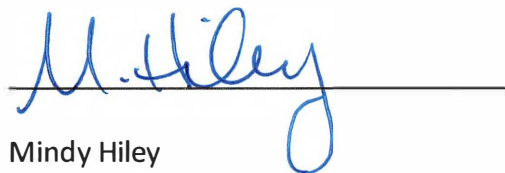
**ADJOURNMENT – 7:40 P.M.**

APPROVED BY:

RECORDED BY:

A blue ink signature of Aaron Newman, consisting of a stylized 'A' followed by a series of loops and a horizontal line at the end.

Aaron Newman  
Secretary of the Board of Commissioners

A blue ink signature of Mindy Hiley, featuring a stylized 'M' followed by a series of loops and a horizontal line at the end.

Mindy Hiley  
Director of Administrative Services